

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
MARCH 7, 2022

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane -via cell phone
Councillor Farnsworth
Councillor Simpson
Councillor Meade
Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

22-28 Motion: Councillor Toole
Second: Councillor Farnsworth

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF FEBRUARY 22TH, 2022 REGULAR COUNCIL MEETING:

22-29 Motion: Councillor Simpson
Second: Councillor Toole

“That the minutes of the February 22nd, 2022 regular council meeting be approved with the one amendment:

-page 3; under Public Works; 2nd paragraph; last sentence; delete the word “unplugged” and replace it with “unplug”.”

Motion carried.

BUSINESS ARISING:

Councillor Toole asked if they got the culvert unplugged.

Kathryn Clark stated she will check tomorrow.

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Councillor Toole asked if the inspectors found anything with the generator when it was serviced.

Kathryn Clark stated she hasn't received the report yet.

Councillor Toole stated he would like to see the report when she receives it.

Kathryn Clark stated she will forward it on to him.

Councillor Farnsworth asked about the culvert on Bird Street.

Kathryn Clark stated she hasn't spoken to Jason about it but she will check in the morning.

CORRESPONDENCE:

A) Letter of Engagement from Shannon & Buffett, Audit (New Business)

COMMITTEE REPORTS:

Finance –

Deputy Mayor MacFarlane stated the committee will be giving an update in the next few weeks, staff has been busy preparing for audit.

Kathryn Clark stated the auditors will be arriving on Tuesday, March 15th and will be here for a couple of days.

Library –

Councillor Farnsworth stated the community breakfast is on Saturday, March 12th from 8 – 10 am with the Public/School Library as co-sponsor.

Protective Services –

Councillor Simpson stated there was police presence in Nackawic on Friday, March 4th and no one seems to know what was going on. He spoke to several people and someone had stated the RCMP told them to stay inside their homes and lock the doors. He thinks the Town needs to do more of informing the residents on these types of situations.

Kathryn Clark stated if the town was in any immediate danger, the RCMP would have issued their own alert and contacted the Town Office and we would have also informed the public.

Mayor Kitchen stated he will contact Sgt. J.F. Martel from the RCMP and ask him about it and he will inform Council.

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Recreation –

Councillor Farnsworth stated they received a grant for \$3200 to purchase kick sleds and they will be looking for a place to store them, she was hoping the old ambulance bay.

Councillor Simpson asked if the fire department used it for storage.

Kathryn Clark stated they will discuss it under closed session.

Mayor Kitchen asked if ice season was going to be extended for another week.

Kathryn Clark stated yes, they have been getting many calls for ice time.

Public Works –

Councillor Toole stated he went over to the public works garage with Larson Controls to do a site walk to see where the town would want to install security cameras. There is a camera already installed but is locked up and haven't been open in several years. Larsons Controls stated they can install up to 16 cameras around the town's buildings and waterfront which can be controlled from the Town Hall. They will be doing up a proposal and forwarding it on to the Town Hall.

Kathryn Clark stated National Alarm is supposed to be coming and doing a site walk and a proposal also and from those two we can take the proposals to Council.

Special Reports

ROTARY CLUB

Deputy Mayor MacFarlane stated he went to a meeting at the Ayr Motor Centre in Woodstock to make a presentation to the Rotary Club and asked for funding on the Marina development. The executive stated they will meet on it and bring it back to the town at the end of the month. If they do make a donation to the Town, they asked to have a plaque made up in their honor put on display.

Mayor Kitchen stated that the Town wouldn't have any problem doing that.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- the letter was sent to NB Sportfishing.
- she attended a zoom meeting with the technical committee, Greg Lutes & Brittany Cain, on February 23rd. Next meeting is March 9th.
- she attended 2 zoom meetings, AMANB zone and the RSC 11 staff working committee

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on February 24th. AMANB is meeting bi-weekly until the end of the year.

-she attended a zoom meeting with RSC 11 staff working committee on March 3rd.

-she contacted Alan Killam for an update on ATV By-Law. He's reached out to DTI for an update and will advise when he receives an answer.

-the ice schedule continues to change and many requests coming in from irregular user groups looking for ice. Season is extended one more week so last day of ice is Sunday, March 27th. Minor Hockey committed to paying for all their ice times whether they use them or not and contacted the other groups to inquire if they would keep their slot and everyone was a yes. Advertised a March break special for \$75.00/hour.

-she amended the Water/Sewer by-law and first & second reading is under new business.

-she continues to work on audit with deadline of March 14th to be ready.

-she received a report from Clair Knox reg: Saigon's Garden, they do have an inceptor but doesn't clean it out often enough, they were told to clean it out twice a month.

-the vibrator for the sander still hasn't arrived, when it does, they will have it for next year.

Councillor Simpson asked if they had any quotes on a sander, and maybe order one as soon as possible because it could take several months before it is delivered then they will have it ready for next winter.

Councillor Toole stated he received prices but the sander was not in the budget for this year, it will need to be in next year's budget.

Deputy Mayor MacFarlane stated the mall owners cleaned the area of brush behind the shopping centre but didn't finish it. He asked if they can be contacted again and see if they are going to finish clearing the area.

Kathryn Clark stated she will contact them.

Mayor's Report –

Mayor Kitchen stated that:

-he attended the RSC 11 meeting on Tuesday, March 1st and met with the facilitator for the reorganization for RSC 11 and discussed plans going forward.

-he spoke with the transition facilitator – Greg Lutes, they will be discussing the temporary boundaries for the wards at Wednesday night's meeting.

Councillor Simpson stated it's the town's boundaries that the map should reflect.

Mayor Kitchen stated Greg Lutes informed him that they are just temporary boundaries and are not finalized yet.

NEW BUSINESS:

A) Engagement of Shannon & Buffett, re: 2021 Audit

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22-30 Motion: Councillor Toole
Second: Councillor Farnsworth

“That Council engage Shannon & Buffett to complete the Town of Nackawic’s financial audit for 2021.”

Motion carried.

B) Water Tower Inspection – Greatario Quote for Services

22-31 Motion: Councillor Toole
Second: Councillor Simpson

“That Council engage Greatario to perform an inspection and the work on the water tower at the quoted price of \$12,980 plus HST.”

Motion carried.

C) First & Second Reading by title of By-Law W-2.6 A By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic

22-32 Motion: Councillor Simpson
Second: Councillor Toole

“That Council read the first reading by title of By-Law W-2.6 A By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic.”

On the Question:

Councillor Simpson stated in the by-law where it reads “public works supervisor”, and the town doesn’t have one at the present and we could be hiring a foreman instead of a supervisor, maybe change it to read “public works foreman or supervisor” and under the Appendix “A” under water supply 3.04 - water line, add “New Connection”.

Kathryn Clark stated she will make that change.

Motion carried.

Councillor Simpson read the first reading by title of by-law W-2.6, a by-law respecting water rates and sewer rentals in the Town of Nackawic.

22-33 Motion: Councillor Farnsworth
Second: Councillor Meade

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“That Council read the second reading by title of By-Law W-2.6 A By-Law Respecting Water Rates and Sewer Rentals in the Town of Nackawic.”

Motion carried.

Councillor Farnsworth read the second reading by title of by-law W-2.6, a by-law respecting water rates and sewer rentals in the Town of Nackawic.

22-34 Motion: Councillor Toole
 Second: Councillor Meade

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 7:58 pm and Dallas Cakes left the meeting.

CLOSED SESSION:

A) Personnel Issue

22-35 Motion: Councillor Toole
 Second: Councillor Meade

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 8:55 pm.

22-36 Motion: Councillor Toole
 Second: Councillor Meade

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:56 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO