

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
SEPTEMBER 6, 2022

PRESENT: Mayor Kitchen
Deputy Mayor MacFarlane
Councillor Simpson
Councillor Meade
Councillor Farnsworth

ABSENT: Councillor Toole

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes
Jim Dumville, River Valley Sun

TO ORDER: Mayor Kitchen called the regular meeting to order at 7:00 pm.

Mayor Kitchen stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

22-114 Motion: Councillor Simpson
Second: Deputy Mayor MacFarlane

“That the agenda be approved with the 3 additions:

-under Public Works Committee; add A) Public Works Report;

-under Closed Session; add C) Noise Disturbance and D) Memorial Garden.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF AUGUST 15, 2022 REGULAR COUNCIL MEETING:

22-115 Motion: Councillor Meade
Second: Councillor Simpson

“That the minutes of the August 15, 2022 regular council meeting be approved with the one correction:

-page 4; fifth paragraph from the bottom; delete the word “remailing” and insert “remaining”.”

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Motion carried.

BUSINESS ARISING:

Councillor Simpson asked if she heard anything about the security system from National Alarm regarding the public works buildings.

Kathryn Clark stated we have quotes for the public works buildings and town hall, she hasn't been in contact with them since last meeting, but will reach out to them this week.

CORRESPONDENCE:

A) Request from Hayward House Recovery Centre (New Business)

COMMITTEE REPORTS:

Finance –

Kathryn Clark reported on the income statements to July 31st.

Councillor Simpson asked if there is only one increase for insurance for the whole year.

Kathryn Clark stated yes, we receive the renewal at the beginning of the year with the increase and she pays the full amount for the year.

Deputy Mayor MacFarlane asked why the line for Grants, Wages & Benefits was high.

Kathryn Clark stated because the wages for summer students are in there, when the Town receives the funds from the province to pay their wages it will drop.

Deputy Mayor MacFarlane asked if she could do up income statements for the Marina.

Kathryn Clark stated yes, with the Square System they use at the Marina, it calculates every transaction that is made and gives you a total amount sold at the end of each week and it will also give you the total revenue.

Deputy Mayor MacFarlane asked if she could discuss the Entity 71 budget.

Kathryn Clark stated they haven't discussed the budget much because they are putting in numbers from everyone to see where the 2022 budget is and once that is finalized, they will be discussing the 2023 budget.

Councillor Simpson suggested that Council should invoice the province for the extra work that is being done to get the Entity ready.

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Kathryn Clark stated there have been discussions with Greg Lutes about that because we still have to run the Town and get everything ready for the new Entity.

22-116 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That Council invoice the province for the extra work staff has to do to get the entity ready.”

On the Question:

Deputy Mayor MacFarlane stated going into Municipal Reform, we put effort into economic development because the only way the Town can fund paving and production of new development is through tax base expansion. The Town needs to be clear and transparent of our existing budget of operating of the entity, and who will do the work. We will need extra staff to support the entity, because we have been under staff going in.

Councillor Farnsworth asked who would the invoice go to.

Mayor Kitchen stated we can give it to Greg Lutes and he can pass it along to the correct people.

Motion carried.

Library –

Councillor Farnsworth reported on the minutes of July 21, 2022 meeting and stated they have had a very successful year. The influx of new families to the Town showed in their programs, which were to compacity. She stated the new library manager is Marsha Nason who will be starting around mid-September and they are still looking for another casual.

Protective Services –

FIRE

Mayor Kitchen reported on the minutes of August 16 & 30 meetings and stated they have been having a lot of members in attendance.

Recreation –

Kathryn Clark stated she will speak on it in the CAO's report.

Public Works –

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Councillor Simpson reported on the meeting of August 24th and stated there were two hydrants that were out of service and two more broke during flushing season. The Town's Hydrants are very old and expensive to replace, we could replace the broken parts instead of replacing the hydrant itself. He asked if the hydrant on Old Bridge Rd was working and if not, what would it cost to have it fixed.

Kathryn Clark stated all broken hydrants were repaired and now working and she will ask Brad about the status of the hydrant on Old Bridge Rd.

Deputy Mayor MacFarlane asked if the truck that needed repairs was new.

Kathryn Clark stated no, it is a 2015 truck, the Rec Dept. received the new truck.

Councillor Simpson stated that truck also does ploughing and needs to be used in low range to work properly and wondered if this truck was ploughing in low range.

Deputy Mayor MacFarlane asked if there was a policy on how to operate a truck when ploughing.

Kathryn Clark stated no, there is not, but there is a policy on what they plough with the truck. She will ask Brad about it.

Special Reports –

DNEDC

Deputy Mayor MacFarlane updated council on the latest ad featuring local businesses, and stated it will run until the end of September. It has been a huge success and has been viewed over 30,000 times and reached 85,000 people, with lots of really good response. They are looking at doing another campaign for the fall, and are currently going through the budget.

Deputy Mayor MacFarlane stated the Entities in New Brunswick will be charged a tax for economic development and tourism and it will equate to approximately \$52,000 a year. The local government, through RSC 11, is looking at using Ignite Fredericton & Tourism Fredericton to administer these programs. We have been meeting with government and have come to an agreement to allow the \$52,000 to stay in DNEDC. DNEDC board, Ignite Fredericton and Tourism Fredericton have agreed, in principle, to move the money back into the corporation for a period of 2 years. If we combine that to our existing budget, we should have enough funds to continue our efforts.

Mayor Kitchen stated the \$52,000 comes out of the whole entity.

Councillor Simpson thanked both Mayor Kitchen and Deputy Mayor MacFarlane for all of their efforts in bringing this together.

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Deputy Mayor MacFarlane stated the province would also like to use the DNEDC's model for other communities in the region.

Mayor Kitchen stated beside Fredericton, Nackawic is the only municipality in the service commission that has done our own economic development and tourism.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- Financial statements for July were completed and in the council package.
- Weekly meetings of the Regional CAO group have been taking place via zoom. Focus is on the budget process. Meetings are scheduled with the Advisory Committee for September 13 & 28. Working on a presentation for the 13th explaining the 2022 budget and current situation.
- Scheduling meetings with fire departments from Dumfries, Millville to review their assets, operations.
- Marina operations are winding down for the summer. All slips were rented. Looking to be open on weekends for gas, rentals, souvenirs for the month of September.
- New advertisement for the position of Director of Recreation & Parks was completed and competition closes on September 9th.
- Started receiving inquiries about ice rental scheduling, rates, etc.
- Received a \$3100 grant to purchase some equipment for ball hockey.
- Tennis program and t-ball and rookie ball are wrapping up this week for the summer.
- Spoke with Alex Green, Phoenix Petroleum, regarding the winter preparations for the fuel tank and he will be coming up at the end of September to review everything.
- received an email from Dillion Consulting, tender for the Trickle Filter should be ready around mid-September.

Deputy Mayor MacFarlane asked about the funding for phase 2 on the waterfront.

Kathryn Clark stated she will be making calls soon; RDC stated they will fund 40% of phase 2 and she is trying to get help with funding of the additional 60%.

Mayor's Report –

Mayor Kitchen stated that:

- he attended the retirement of library manager, Paulette Tonner and presented her with flowers from Council and staff on August 19th.
- he attended meetings with RSC 11 on budgeting.
- he attended several meetings with government with regards to funding for DNEDC.

Councillor Farnsworth asked if DNEDC can go and ask Ignite Fredericton for support or advice, where we are taking the \$52,000.

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Deputy Mayor MacFarlane stated it is all about us working together and not duplicating services, to find a way to leverage what they do and what we do here. Help them and they help us.

NEW BUSINESS:

A) Hayward House Recovery Center Request

22-117 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That Council donate \$100 and 2 one-hour marina rental of your choice, valued at \$50.”

Motion carried.

B) Arena Operation & Ice Rental Policy

22-118 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That Council adopt the Arena Operation & Ice Rental Policy # R-22-01 as presented.”

Motion carried.

22-119 Motion: Councillor Meade
 Second: Councillor Farnsworth

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:05 pm and Dallas Cakes and Jim Dumville left the meeting.

CLOSED SESSION:

A) Marina Operations/Staffing

B) Land Sale

C) Noise Disturbance

D) Memorial Garden

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22-120 Motion: Councillor Meade
 Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:00 pm.

22-121 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:00 pm.

Ian Kitchen
Mayor

Kathryn Clark
Acting CAO