

TOWN OF NACKAWIC
REGULAR COUNCIL MEETING
OCTOBER 03, 2022

PRESENT: Deputy Mayor MacFarlane
Councillor Simpson
Councillor Farnsworth
Councillor Toole
Councillor Meade

ABSENT: Mayor Kitchen

IN ATTENDANCE: Kathryn Clark, Acting CAO
Dallas Cakes
Jim Dumville, River Valley Sun

TO ORDER: Deputy Mayor MacFarlane called the regular meeting to order
at 7:00 pm.

APPROVAL OF AGENDA:

22-122 Motion: Councillor Farnsworth
Second: Councillor Meade

“That the agenda be approved with one addition:

-under Finance; add Income Statements for General Operating and Utility
to August 31, 2022.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF SEPTEMBER 6TH, 2022 REGULAR COUNCIL
MEETING:

22-123 Motion: Councillor Simpson
Second: Councillor Farnsworth

“That the minutes of the September 6th, 2022 regular council meeting be
approved as presented.”

Motion carried.

BUSINESS ARISING:

There was no business arising.

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CORRESPONDENCE:

There was no correspondence.

COMMITTEE REPORTS:

Finance –

Kathryn Clark reported on the Income Statements for General Operating and Utility up to August 31st.

Councillor Simpson asked if they should be worried about how high transportation is.

Kathryn Clark stated no, it's high because all fuel cost goes in there, at the end of the year she credits it back for what recreation and fire department uses.

Deputy Mayor MacFarlane thanked Kathryn for her hard work on the budget, especially with the marina build and the municipal reform, it's been a lot of work going into finance.

Library –

Councillor Farnsworth reported that Marsha Nason has been very busy at the library and stated their budget is ready for the town.

Protective Services –

FIRE

Deputy Mayor MacFarlane reported on the minutes of September 3rd, 2022 meeting.

Recreation –

Kathryn Clark stated she performed the Director of Recreation and Parks interviews, along with Councillor Farnsworth and Kent Kuhn, and have chosen a candidate who will be starting the first week in November.

Kathryn Clark stated the ice scheduling has started. The canteen has been repaired, but we have to replace the freezer and we will be ready for service, she stated a couple is interested in taking over the canteen operations. She contacted the Health Inspector to come take a look at the canteen to make sure everything is up to code before it is opened.

Kathryn Clark stated the last day for the Marina was September 25th, and the last two weekends were very slow. An email went out to slip renters to have their boats out from the marina by October 10th and keys returned. On September 27th her and Tobey worked at the marina building, and took inventory of all the clothing and souvenirs and emptied

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the wall, shelves and counter rack, ice cream and pop machine. Items are being stored in totes at the town office for next season. The ice chest is emptied and a credit for any unsold blocks and bags will be issued to the town.

Kathryn Clark stated she met with Brad McClure, Recreation staff and Lonnie Forbes, on September 28th to discuss plans for closing of the marina for the season, removing docks, gangway, etc. E. Cummings will be assisting our Public Works and Recreation employees in the removal of the docks on October 11th and 12th. Buoys and rope have been ordered to attach to the chains to lower them to the bottom of the river. The Recreation staff built a box to cover the valve/pump in the tank area. On October 5th Phoenix Petroleum will be at the marina to instruct what needs to be done to the fuel pump in preparation for winter.

Deputy Mayor MacFarlane asked if the sensor for the ammonia detector was fixed.

Kathryn Clark stated Black and MacDonald is scheduled to come and get the arena ready for the season and they will fix it then.

Public Works –

Councillor Simpson reported on the monthly report for September and asked about the tender for the trickle filter.

Kathryn Clark stated the tender closing date for the Trickle Filter project has been extended until October 14th, the shipping timeline for getting the structure was running late, Dillion's thoughts were to run it longer in hopes of having more competition. There will be a portion of the project done this fall and the rest finished in the spring of 2023.

Councillor Simpson asked if the protective shelter was going to be done in the spring.

Kathryn Clark stated no, that will be done this fall.

Deputy Mayor MacFarlane stated the \$20,000 a year for maintenance on 4 hydrants was not budgeted and asked if it could come out of the utility fund.

Kathryn Clark stated yes.

Deputy Mayor MacFarlane asked with regards to the quotes, should it be tendered out.

Kathryn Clark stated yes, anything over \$20,000 have to be tendered out, this is only for budgeting information purposes.

Special Reports –

DNEDC

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Deputy Mayor MacFarlane updated Council on the meeting they had with RSC 11, Ignite Fredericton and Tourism Fredericton. They agreed in principle, to \$60,000 the Town is putting into the corporation now and they plan on a 1.9 cent per 100 for tax into economic and tourism, we asked that we wouldn't have to pay because we are already paying it now. There was a meeting scheduled for October 4th but it got cancelled until next week.

Deputy Mayor MacFarlane stated the last digital campaign just finished, and the businesses that were advertised are very pleased with the traffic they are receiving.

Councillor Simpson asked if there was a way, we could find out how much money these businesses received with this campaign advertising their business.

Deputy Mayor MacFarlane stated there are ways to do economic impact assessments on campaigns but it comes at a cost and what would you do with the information.

Acting Chief Administrative Officer's Report

Kathryn Clark stated that:

- she attended a meeting with members of Council, DNEDC and Gemtec on September 7th regarding the residential development study.
- she attended weekly meetings of the Regional CAO group via zoom with our transition leader Greg Lutes.
- she attended a meeting on September 13th with the Advisory Committee where she presented a power point presentation on the 2022 Budgets of the two municipalities and 3 LSDs in our new entity. A meeting was scheduled for September 28th to begin discussion on 2023 budget, but is now postponed.
- she attended a meeting with Justin McGuigan, North York Fire Department and Marco Boonstoppel, Dumfries, Fire Department on September 15th to review their assets and operations.
- weekly meetings of the Regional CAO group have continued via zoom with our transition leader, Greg Lutes. The focus remains on the draft 2023 budgets. Tax base and equalization grant information is supposed to be available the first week of October. The September 28th meeting was cancelled with the Advisory Committee.
- she attended a meeting with Natalie Hill, Village of Millville on September 23rd to discuss municipal reform.
- the Income Statements to August 31/22 is completed for General Operating and Utility.
- the claims to ACOA & RDC have been completed and submitted.

Councillor Simpson stated now that the marina season is over, he suggested the Town should have discussions on what changes, if any, need to be made before reopening in the spring.

Kathryn Clark stated we can find out how much revenue we made from gas purchases, water craft rentals and the purchases that were made on souvenirs from the Square

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reports. She also had discussions with the students and asked what they thought needed to be changed or added for next year and we will go from there.

Councillor Toole stated when the NB Bass Tournament was here, they thought more lights needed to be around the boat ramp because some had a hard time seeing when launching their boats in the water.

Kathryn Clark stated there are 3 more lights to be installed next year.

Deputy Mayor MacFarlane asked Kathryn to bring council up-to-date on the Gemtec meeting.

Kathryn Clark stated they met on September 7th, and did a power point presentation and have identified that there is a wetland down through the property. We discussed what kind of proposed housing we would like to see there. The next step they were going to speak to several developers and see if there is any interest and with the wetland, you cannot develop within several feet on either side. It would also be a good area to put trails or pathways in.

Councillor Farnsworth asked if it leads down into the Middle School because they have a problem on the lower level with mildew.

Deputy Mayor MacFarlane stated yes, but it doesn't go over into the school.

Kathryn Clark stated there are maps at the office that we can look at.

Deputy Mayor MacFarlane stated Gemtec will be coming back to the committee with a tentative masterplan for the area. They will be looking at the engineering for street development, the water and sewer and working with the public works department on how many houses the sewage system can handle. Also, they will be looking at the economics on how much it would cost to build a street and speaking to developers on partnering in the project.

Mayor's Report – No Report

NEW BUSINESS:

There was no new business.

22-124 Motion: Councillor Simpson
 Second: Councillor Meade

“That Council move to closed session.”

Motion carried.

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Council moved to closed session at 7:43 pm, Dallas Cakes and Jim Dumville left the meeting.

CLOSED SESSION:

- A) Land Sale
- B) Letter from UNIFOR Local 219
- C) Lease Agreement
- D) Marina

22-125 Motion: Councillor Farnsworth
 Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:05 pm.

22-126 Motion: Councillor Farnsworth
 Second: Councillor Meade

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:05 pm.

Greg MacFarlane
Deputy Mayor

Kathryn Clark
Acting CAO