

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
FEBRUARY 6, 2023

PRESENT: Mayor Fox
Deputy Mayor MacFarlane
Councillor Nozzolillo
Councillor Trail
Councillor Clark
Councillor Simpson
Councillor Arbuckle
Councillor Graham

IN ATTENDANCE: Kathryn Clark, CAO
Dallas Cakes
Jim Dumville, River Valley Sun
John Deveit

TO ORDER: Mayor Fox called the regular meeting to order at 7:00 pm.

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-12 Motion: Councillor Arbuckle
Second: Councillor Trail

“That the agenda be approved with the one addition:

-under new business, add D) Public Works Mandate.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

Councillor Trail declared a conflict under New Business E) Millville-Snowblower Repairs.

APPROVAL OF THE MINUTES OF JANUARY 23TH, 2023, REGULAR COUNCIL MEETING:

23-13 Motion: Councillor Simpson
Second: Councillor Nozzolillo

“That the minutes of the January 23rd, 2023, regular council meeting be approved as presented.”

Motion carried.

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BUSINESS ARISING:

A) Invitation from Central Valley Firefighters Association Meeting.

Mayor Fox stated this meeting falls on the same night as our council meeting, Feb. 21st and stated he will be attending this meeting; therefore, Deputy Mayor MacFarlane will be chairing the council meeting.

Councillor Arbuckle stated he would like to attend the Central Valley Firefighters Association meeting also.

Mayor Fox stated they both can attend.

CORRESPONDENCE:

A) Letter of thanks from John Deweyert

Mayor Fox stated it is for council's viewing.

B) Letter of Request from Nackawic Music Festival (New Business)

C) Letter of Request from the 1000 Mile Challenge (New Business)

D) Letter from the Heart & Stroke Foundation

Kathryn Clark stated we usually receive this every year to inform residents they will be canvassing in the area. We can post it on our Facebook page.

COMMITTEE REPORTS:

Finance – No Report

Library – No Report

Protective Services –

Councillor Trail reported on the minutes of January 30th meeting and thanked Councillor Nozzolillo for volunteering to be secretary. He stated the committee will have one member per ward, plus the extras.

Mayor Fox asked if Council formally make a motion to approved reports and minutes from committees as they are presented.

Councillor Trail stated the former Village just reported on it and had discussion.

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Councillor Simpson stated the same with Nackawic.

Mayor Fox stated Council should approve all minutes, reports and mandates in case we want to look back.

Councillor Simpson stated he agreed and it is a step up in accountability.

23-14 Motion: Councillor Trail
 Second: Councillor Nozzolillo

“That Council approve the Terms of Reference & Mandate of the Protective Services Committee.”

Motion carried.

Recreation –

23-15 Motion: Councillor Arbuckle
 Second: Councillor Simpson

“That Council approve the monthly report for January 2023 as presented.”

Motion carried.

Public Works –

23-16 Motion: Councillor Simpson
 Second: Councillor Trail

“That Council approve the report of the Public Works Committee.”

Motion carried.

Councillor Simpson reported on the Public Works meeting of February 2, 2023.

Councillor Trail stated he had been approached to look at Howland Ridge Road, also residents have been speaking with DTI about the roads, and they have been saying that they are not responsible for the roads anymore it's now the municipalities responsibility.

Councillor Simpson reported on the mandate regarding the public works committee. Councillor Nozzolillo asked what is the best way for residents to get their concerns heard.

Councillor Simpson stated he usually speaks to the CAO, and then she will decide where it should go, whether it will be the directors of recreation or public works or go to Council.

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Councillor Trail stated in the past, in Millville, he would deal with it, but it is not his responsibility as a councillor, he now has to contact the CAO.

Deputy Mayor MacFarlane stated if a constituent has a question and it goes through a councillor and then forwarded on to the CAO, he feels it is important to keep track of the steps we have taken in case they come back and asked what was done about it.

Mayor Fox stated he agrees with that and staff can keep a spreadsheet to keep track of how complaints or questions are being handled.

23-17 Motion: Councillor Trail
 Second: Councillor Arbuckle

“That Council approve the monthly report for January as presented.”

Motion carried.

Special Reports –

COMMUNICATION & SIGNAGE

Councillor Simpson stated he feels the name on the arena should be changed to Nackawic-Millville, and others that need to be changed, especially the name on the municipal building, which would be the most important one.

Councillor Trail stated he also agrees, but some signs need to be taken down now, especially the one on the former Municipal building in Millville and then concentrate on the putting new ones up.

Deputy Mayor MacFarlane stated he also agrees, and each councillor needs to go out into their ward and take inventory of what signs need to be changed and prioritize them. We will need to budget for them because it will be very expensive.

Mayor Fox stated changes are being made with the Facebook page, the Website also needs to be changed as soon as possible.

Kathryn Clark stated Ginger Agency is currently working on it.

Mayor Fox stated he has been in discussions with CAO on communications, and putting out a special addition to the Key Newsletter, letting people know we are looking for public members on our committees.

Councillor Nozzolillo stated we need to get these communication guidelines out to residents, so they know when to get their information into the monthly newsletter.

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Councillor Trail stated we need this flyer out there so we can get members on our committees and get them up and running.

Councillor Arbuckle stated to have a special committee to look after communications is a good idea but he is not sure of how much posting he can do on behalf of a councillor for the municipality and if there are any limits on what material we can put together. He is looking forward seeing the website revamped.

23-18 Motion: Councillor Arbuckle
Second: Councillor Nozzolillo

“That Council strike an adhoc committee for communications.”

Motion carried.

Councillor Simpson stated signs are expensive and they are not budgeted for, he suggested the CAO to investigate some revenue sources with the province and probably should add a line to our budget for the coming years.

Deputy Mayor MacFarlane stated there are a lot of signs on provincial roads that will need to be changed and suggested that DTI should have a role in funding and local government as well with the municipal reform.

Councillor Graham asked if we will be changing all the community signs along rural roads.

Councillor Trail stated no, just the bigger ones along the highways.

Councillor Clark stated the province pushed for the amalgamation; we should be looking for funding from them for the signs.

Mayor Fox stated he agreed.

Chief Administrative Officer's Report

Kathryn Clark stated that:

- she attended a zoom meeting with ACOA and RDC re: project funding on Jan. 24th.
- she attended the Capital Region Service Commission (CRSC) Orientation in Hanwell along with Mayor Fox on Jan. 28th.
- she attended a meeting with mall owner and manager, along with Mayor Fox and Deputy Mayor MacFarlane on Jan. 31st.
- she attended a Zone 6 zoom meeting on Jan. 26th.
- she and Mayor Fox met with Ralph McBride, CUPE, Raymond Thornton and Jason Stairs, Local 3620 to discuss a few issues, including establishing the labour relations committee again. It is in their contract but hasn't been active for years.

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- the agreement with Randy Casey for Animal Control services in Millville has been finalized.
- she submitted the updated list of firefighters to Worksafe NB under the Firefighter's Compensation Act.
- she completed financial statements for Utility and General Operating up to December 31st, 2022 and submitted the 4th quarter HST Return. Audit work will commence soon.
- she completed transfer of ownership of vehicles, etc. from North York and Dumfries Fire Departments and name change for all of Nackawic's vehicles and equipment. There are a couple of trailers remaining to be transferred that required more work and a return to Service NB.
- on Feb. 1st & 2nd NB Power shut the electricity off to the municipal office for most of the day as they worked on a major repair of power to the senior's complex.
- the Facebook page name has been changed to Nackawic-Millville Rural Community and other pages deleted.
- the chief financial officer's position has been filled. A start date is to be determined but probably around the end of February.
- she had a discussion with Justin Christie, Glenn Group, re: Millville ballfield rehabilitation and Nackawic waterfront projects. He is going to prepare a proposal for the Millville project based on the funding application that was submitted last year.
- various municipal reform work continues daily.

23-19 Motion: Councillor Arbuckle
 Second: Councillor Clark

“That Council approve the CAO's report as presented.”

Moton carried.

Mayor's Report

Mayor Fox reported that:

- he attended the ELG webinar on Governance and Service Delivery on Jan. 25th.
- he attended a meeting along with Kathryn Clark with CUPE Ralph McBride, employees Raymond Thornton and Jason stairs on Jan. 26th.
- he attended the UMNZB Zone 6 zoom meeting on Jan. 26th - Tanya Cloutier (Lakeland Ridges) and Tracey Demerchant (Hartland) were elected as Zone 6 representatives for UMNZB.
- he attended the Capital Region Service Commission (CRSC) Orientation meeting in Hanwell along with Kathryn Clark on Jan. 28th. Following the orientation presentations, a short board meeting was held to add a new standing committee “Economic Expansion and Community Development Advisory Committee” to consider some of the new mandate of the Commission. There was also a discussion with regards to membership of Commission standing committees. His understanding is that in the past, it was restricted to the Directors (Mayors). There was a suggestion that the by-law procedure be looked

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at to consider any municipal councillors in CRSC region for standing committee membership. He believes that it will be discussed at the Feb. 7th CRSC meeting.

-he met with Allain Bourque and Angela Dickinson (mall owner and manager) along with Kathryn Clark and Deputy Mayor MacFarlane on Jan. 31st to discuss opportunities for future development and future plans with the mall space.

-he attended ELG webinar "Community Financing and Community Funding" on Feb. 1st.

-he will be attending the CRSC board meeting on Feb. 7th at 6:30 pm.

-he will be attending the DNEDC board meeting on Feb. 7th.

-he will be attending the ELG webinar "Leadership in Times of Change" on Feb. 8th.

-he will be attending the Ignite Fredericton meeting on Feb. 9th. Discussion on Economic Development and our relationship through DNEDC.

-he will be attending the UMN Orientation Conference on Feb. 11th & 12th.

-he will be attending the ELG webinar "Effective Communications" on Feb. 15th.

-he will be attending the Council meeting on Feb. 21st.

-he will be attending the Valley Fire Fighters Association Meeting in Harland on Feb. 22nd.

-he will be attending the ELG webinar "Mandated Services and Working Collaboratively in Support of Stronger Regions on Feb. 22nd.

Mayor Fox reported that the Capital Region Service Commission office is closed until further notice due to a busted water pipe.

23-20 Motion: Councillor Trail
 Second: Councillor Simpson

"That Council approve the mayor's report as presented."

Motion carried.

NEW BUSINESS:

A) Request from Nackawic Music Festival

23-21 Motion: Councillor Arbuckle
 Second: Councillor Simpson

"That Council make a donation of \$250 to sponsor a session of the Nackawic Music Festival."

On the Question:

Councillor Nozzolillo asked what was the annual budget for donations.

Kathryn Clark stated we have a yearly budget of approximately \$1500.

Mayor Fox asked Councillor Trail if Millville received request for donations from the Nackawic Music Festival in the past.

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Councillor Trail stated no they have not but suggested to make a larger donation because we are a larger area then before.

Councillor Arbuckle stated we should increase it to \$250 because there are donations of support for the community from the ward of Dumfries, and these participants are from around the municipality.

Deputy Mayor MacFarlane stated to suggest to them about changing the name of the festival to Nackawic-Millville Music Festival, not necessary making that change this year but looking at it for next year.

Motion carried.

B) Request from 1000 Mile Challenge

23-22 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That Council donate \$100 and asked to get more clarity on their auditors for future donations.”

On the Question:

Mayor Fox asked Councillor Clark if he knew anything about them.

Councillor Clark stated not a lot but they started out small and have grown fast in the last couple of years. One of the team members is a local from the area, Myles Darrow.

Councillor Nozzolillo stated she reached out to Myles Darrow and asked some questions and he stated the last few years they have partnered with summer camps, and to send a child to camp was \$300-\$400. At one time families needed to provide a T4 with their application, now any family can apply to send their child from anywhere in the province.

Councillor Simpson stated they are looking to raise \$250,000 and it looks like it will be quite a cost to put this on and nowhere it reads of who they are and it doesn't state who handles their budget or any financial institution that is willing to provide their expertise for this fundraiser.

Councillor Clark stated someone from the organization should have made a presentation to Council to answer our questions.

Councillor Nozzolillo stated how much time do we want to spend trying to find out these questions if we are only going to make a small donation.

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Mayor Fox stated council can have an amount in mind, conditional on the CAO being satisfied with the questions raised here tonight.

Motion carried.

C) Protective Services Committee Composition and Mandate

23-23 Motion: Councillor Trail
Second: Councillor Nozzolillo

“That Council approve the Committee Composition & Mandate.”

On the Question:

Councillor Simpson stated that it is a large committee.

Councillor Clark asked if the positions are not filled, will there be a quorum.

Councillor Trail stated yes, and if not, they will remain vacant. The committee is large, but discussion will be kept to a minimal.

Mayor Fox stated we can always make amendments and change things in the future as we see fit.

Motion carried.

D) Public Works Committee Mandate & Composition

23-24 Motion: Councillor Clark
Second: Deputy Mayor MacFarlane

“That Council accept the amended mandate & composition.”

On the Question:

Councillor Simpson stated after speaking with the CAO, it was agreed that the recreation assets will stay under recreation and not public works.

Mayor Fox asked if two public members was enough on the committee.

Councillor Simpson stated there will be three councillors from 3 wards and the two public members will be from 2 other wards.

Motion carried.

Councillor Trail declared a conflict and left the meeting at 8:37 pm.

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E) Millville – Snowblower repairs

23-25 Motion: Deputy Mayor MacFarlane
Second: Councillor Graham

“That Council approve the \$373.71 to repair the Millville Rink snowblower and have Councillor Trail do the labour.”

On the Question:

Deputy Mayor MacFarlane asked why it was brought before council, shouldn't it be internal.

Mayor Fox stated Councillor Trail have been doing the snowblower repairs in the past and wanted to bring it before council to be transparent about it.

Councillor Arbuckle asked if the municipality has anyone on contract who does this type of work.

Kathryn Clark stated no.

Motion carried.

23-26 Motion: Councillor Nozzolillo
Second: Councillor Clark

“That the meeting be adjourned.”

Motion carried.

Councillor Trail entered the meeting at 8:41 pm

The meeting adjourned at 8:42 pm.

Tim Fox
Mayor

Kathryn Clark
CAO/Clerk