

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
FEBRUARY 21, 2023

PRESENT: Deputy Mayor MacFarlane
Councillor Nozzolillo
Councillor Trail
Councillor Clark
Councillor Simpson
Councillor Graham

ABSENT: Mayor Fox
Councillor Arbuckle

IN ATTENDANCE: Kathryn Clark, CAO
Dallas Cakes

TO ORDER: Deputy Mayor MacFarlane called the regular meeting to order
at 7:00 pm.

Deputy Mayor MacFarlane stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-27 Motion: Councillor Simpson
Second: Councillor Clark

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF FEBRUARY 6TH, 2023, REGULAR COUNCIL MEETING:

23-28 Motion: Councillor Simpson
Second: Councillor Nozzolillo

“That the minutes of the February 6th, 2023, regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

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There was no business arising.

CORRESPONDENCE:

- A) Letter from Deputy Minister of Local Government and Local Governance Reform, re:
In Person Orientation Session

Kathryn Clark stated this is a follow-up to the online sessions which will be held on Friday, March 31st. If anyone would like to attend to let her know and she will register them.

- B) Email from Tom Bak, re: 2 Way Left Turn Lane

Deputy Mayor MacFarlane stated it will be discussed under Public Works Committee.

Councillor Nozzolillo stated if it is brought up to DTI, Campbell Settlement Road turn might be brought up also, because it is also dangerous.

Councillor Graham stated the Campbell Settlement Road is probably worst because you don't have the vision.

Councillor Clark stated it would also have more traffic than the lane in question.

Deputy Mayor MacFarlane stated to email Mr. Bak that it is being forwarded to the public works committee and they will add it to their agenda.

- C) Letter from Steve McCutcheon, re: Municipal Name

Deputy Mayor MacFarlane stated to leave it with Mayor Fox because he responded to Mr. McCutcheon regarding his previous letter.

Councillor Simpson stated he was on the advisory committee, along with others on Council and we had a deadline to come up with a name and having Nackawic as the only name was not acceptable. We looked at many along the way, and when we did arrive at a name, Nackawic-Millville Rural Community was what everyone agreed on.

Councillor Clark stated it was a strict deadline to find a name, we never had the time to go through a lengthy process like Mr. McCutcheon states we should have done.

- D) Letter of Request from Elementary Literacy (New Business)

- E) Letter from New Brunswick Sport Fishing Association (New Business)

- F) Letter from Mary Blaney, re: Howland Ridge Road

Deputy Mayor MacFarlane stated it will be discussed under public works committee.

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COMMITTEE REPORTS:

Finance – No Report

Library – No Report

Protective Services –

NACKAWIC FIRE

Deputy Mayor MacFarlane reported on the minutes of Jan. 24th, 31st and Feb. 7th meetings.

Councillor Trail asked to have more detail in their minutes.

Kathryn Clark stated she will speak to the chief about it.

Deputy Mayor MacFarlane asked if the Millville Fire Department attended meetings.

Councillor Trail stated yes, when it was run by the Village but they didn't when the province took over.

Councillor Nozzolillo asked if the flyer had gone out yet about protective services needing volunteers.

Kathryn Clark stated no, we just received the mayor's message today and we are waiting for more information from the other committees. It should be out by the end of this week.

Recreation –

Councillor Clark briefed Council on the committee structure and mandate and stated there are 3 councillors, Councillor Clark-chair; Councillor Graham; Councillor Nozzolillo-secretary; Rec. Director, Mike Wilson and 3 public advisory members. They will have quarterly meetings with their first full meeting in April.

Public Works –

Councillor Simpson reported on the minutes of February 8th meeting and stated the main objective of the meeting was to develop a positive working relationship with DTI officials. He asked Mr. Brun who owned the rural roads, and he said DTI, from right-of-way to right-of-way, including driving portion, the ditches and shoulders, along with bridges.

Councillor Clark stated they also discussed signage and Diane Nash is the Director of Signage for DTI.

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Councillor Simpson stated there is often a water problem where Upfront Cosmetics is located, maybe council should be pushing to have it resolved because DTI will be paving over it and the problem will still be there.

Deputy Mayor MacFarlane asked to have the public works employees check out the drainage over by Upfront Cosmetics and see what their thoughts are on the issue.

Kathryn Clark stated she will speak to the public works director about it.

Councillor Nozzolillo stated Campbell Settlement Road near Hartfield is in bad shape also, DTI have done repairs to it in the past, but with our unpredictable winters, the issue keeps coming back and it should be brought to DTI's attention as well.

Councillor Clark stated the companies that repair these roads do it to DTI standards not the way we feel it should be done.

Councillor Simpson stated maybe that discussion should be made in person and have DTI look at several areas.

Councillor Nozzolillo stated she will look into it and see exactly what repairs were done.

Deputy Mayor MacFarlane stated to table it and add it to the agenda at the next meeting with DTI.

Deputy Mayor MacFarlane stated regarding Mary Blaney's letter, the area in question is listed on the public works committee report.

Councillor Simpson stated yes, and it will be addressed.

Special Reports –

COMMUNICATIONS COMMITTEE

Deputy Mayor MacFarlane reported on the minutes of February 13th meeting and stated members are Mayor Fox; Deputy Mayor MacFarlane; Councillor Nozzolillo; Councillor Arbuckle; CAO, Kathryn Clark and Project Manager, Pam Fogarty. The objective is to draft a document called "Nackawic-Millville Rural Community Communications Strategic Plan" for Council to approve, including communication policies and procedures, strategies and tactics, and a work plan. There was discussion on Branding; External Stakeholders; Internal Stakeholders; Strategies and Tactics and Platforms. Next meeting is scheduled for February 27th at 7:00 pm.

Councillor Nozzolillo stated we are on the right track, and she is looking forward to the rebranding and having a plan in place.

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Chief Administrative Officer's Report

Kathryn Clark stated that:

- she attended a zoom meeting along with Brad McClure and Dillon Consulting regarding the Trickle Filter Project on February 6th. They are working on revising the tender and removing the "luxury" items in order to make the project more appealing to contractors. Tender should be ready to be advertised by March 1st, if not sooner.
- she attended the DNEDC board meeting on February 7th with Gemtec presenting their residential development study.
- she attended the UMN B Orientation in Fredericton on February 11th & 12th along with many members of Council.
- she attended a meeting along with Councillor Trail with Daniel Dekleva, NB EMO on February 13th regarding our Protective Services Committee, EMO coordinator position, updating emergency plan, etc.
- she attended the Communications Committee meeting on February 13th.
- she attended the LG Orientation session on February 15th. Last one scheduled for February 22nd.
- she attended a meeting along with Mayor Fox, and Councillor Trail on February 16th re: the Millville ballfield/kiosk rehabilitation project to review Glenn Group's proposal.
- an invitation was forwarded to all of Council for an open house at the Health Centre on February 23rd.
- the 2023 SEED application was completed for summer students.
- claims were completed and submitted to RDC for the Trickle Filter Project and Residential Development Study to December 31st, 2022.
- the Debenture Cheques have been completed and mailed in to the Municipal Finance Corporation.
- Audit is scheduled for March 1st & 2nd and work has begun preparing for it.
- AV Group will be making a presentation at the March 6th regular council meeting.
- various municipal reform work still continues.

Councillor Nozzolillo asked what the trickle filter upgrade was.

Kathryn Clark stated the tanks in the ground need to be replaced and the dome over the trickle filter collapsed in 2020 and it needs a new rebuild.

Councillor Nozzolillo asked if the Municipality was doing the tender or Dillon Consulting and if there were any responses.

Kathryn Clark stated Dillon is doing the tender, they will post it on the NBON site and they will also reach out to contractors. She stated it went to tender twice, the first time there was no responses, and the second time the contractors' prices came in extremely high.

Councillor Nozzolillo stated where we are not getting any responses, maybe we can reach out to other clients that we would not usually use and tell them what we are looking for.

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Kathryn Clark stated when we never got any bids, the contractors didn't have the time to do the job because they were behind on their other projects and it was getting to the end of the season. Dillon is changing the tender a little to make it easier for contractors to bid on and we will have a copy of the revised tender when it is completed.

Councillor Trail stated during their meeting with Daniel Dekleva, NB EMO, we told him that Millville Fire Chief Justin McGuigan expressed interest on being the Municipalities EMO Coordinator. Daniel Dekleva stated he would not be a good pick because if there was a crisis, his priority would be to manage the fire department and wouldn't be able to do both. We are still looking for an EMO Coordinator.

Mayor's Report

Mayor Fox reported that:

- he attended the CRSC board meeting on February 7th.
- he attended the DNEDC board meeting on February 7th.
- he attended the ELG Webinar "Leadership in Times of Change" on February 8th.
- he attended a meeting with Ignite Fredericton on February 9th.
- he attended the UMNB Orientation Conference on February 11th & 12th.
- he attended the Ad hoc Communications Committee on February 13th.
- he attended the ELG Webinar "Effective Communications" on February 15th.
- he will be attending the Valley Fire Fighters Association meeting on February 21st.
- he will be attending the ELG Webinar "Mandated Services and Working Collaboratively in Support of Stronger Regions on February 22nd.
- he will be attending the Welcome Reception – Health Centre on February 23rd.
- he will be attending the Communications Committee meeting on February 27th.
- he will be attending the Tourism Fredericton meeting on February 28th.
- he will be attending the Council Meeting on March 6th.

Deputy Mayor MacFarlane reminded Council with regards to Economic Development and Tourism, it will be discussed when we get into budget season. He stated the Municipality is now paying out of our new tax rate to help fund Ignite and Tourism. We are in a phase right now of what we can do together, what they can do for us and what we can do on our own. It will probably be 6 months before we really see what it looks like. There was a verbal commitment with Jeff Thompson, Chair of Ignite, that the Municipality will be receiving a payment for approximately \$78,000 to help offset a portion of the money we will be paying over the next two years which we haven't received yet.

23-29 Motion: Councillor Trail
 Second: Councillor Clark

"That Council accept all committee reports, mandates and both the CAO and Mayors report as presented."

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Motion carried.

NEW BUSINESS:

A) Letter of Request from Elementary Literacy

Councillor Nozzolillo asked if this program operated in the Nackawic Elementary School.

Kathryn Clark stated she didn't know.

Councillor Simpson stated he believes the money will go to Fredericton and would rather have the money stay in our community.

Councillor Nozzolillo stated we only have a limited amount of funds for donations, and we can't donate to everyone, if we do donate, to keep it local.

Deputy Mayor MacFarlane stated to table it until the next council meeting and directed the CAO to contact the principal of the Nackawic Elementary School and inquire about their literacy program.

B) Letter from New Brunswick Sport Fishing Association

23-30 Motion: Councillor Graham
Second: Councillor Trail

"That Council approve the request of the NBSFA to use the marina, both boat launches and waterfront from May 18th -21st."

Motion carried.

23-31 Motion: Councillor Trail
Second: Councillor Nozzolillo

"That the meeting be adjourned."

Motion carried.

The meeting adjourned at 8:25 pm.

Greg MacFarlane
Deputy Mayor

Kathryn Clark
CAO/Clerk