

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

PRESENT: Mayor Fox
Deputy Mayor MacFarlane
Councillor Nozzolillo
Councillor Trail
Councillor Clark
Councillor Simpson
Councillor Graham
Councillor Arbuckle

IN ATTENDANCE: NoraLynn Carr, CFO
Jim Dumville, River Valley Sun

TO ORDER: Mayor Fox called the regular meeting to order at 6:59 pm.

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-49 Motion: Councillor Arbuckle
Second: Councillor Trail

“That the agenda be approved with one addition to new business - Security systems in Millville.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

There was no declaration of conflicts of interest.

APPROVAL OF THE MINUTES OF MARCH 20TH, 2023, REGULAR COUNCIL MEETING:

23-50 Motion: Deputy Mayor MacFarlane
Second: Councillor Nozzolillo

“That the minutes of the March 20th, 2023, regular council meeting be approved as presented.”

Motion carried.

BUSINESS ARISING:

Mayor Fox and Councillor Nozzolillo met with the Southampton Recreation Hall and had

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

a good meeting. They were looking for information on what support would be available to them compared to what they had been receiving from their local service district. They were reassured support is still available. They were also informed that there are additional funds that were unused from the former local service districts that will be shared with the various halls in the municipality.

Councillor Nozzolillo stated they are excited to work with the new municipality. They want to make sure organizations are getting the best bang for their buck by avoiding activities in different locations throughout the municipality being held at the same time to maximize their fundraising efforts. She suggested the boards of the halls to meet at intervals to discuss upcoming activities and schedules.

Mayor Fox commented that moving ahead with the community halls, there are meetings scheduled with the Temperance Vale Hall Wednesday evening and Bear Island Thursday evening to convey the same message.

Councillor Clark had an inquiry from the public regarding bylaws.

Mayor Fox confirmed that a meeting of the bylaw committee has been scheduled for April 20th. To get started, the committee will be reviewing the bylaws from the former Town of Nackawic, Village of Millville and look at the regulations that were in place for the LSD areas in the past and move forward from there.

Councillor Clark stated that he advised the resident to send a letter to the CAO to address his questions and concerns.

CORRESPONDENCE:

A) Email from Kassia Regnier, Food Cycle Science, re: Foodcycler Municipal Solutions

Councillor Nozzolillo started the discussion by stating she liked the product and encourages composting but unless there is outside funding available, she does not think it is feasible for the municipality to fund it at this time. A cost sharing model with interested residents may be something to consider.

Councillor Arbuckle stated as a composter, he also likes the product. The program would require 50-100 households to participate which would require a large investment. There may be other discounts available from programs like Impact Canada.

Councillor Graham stated he also composts and this product would be great for people who may not live in an area with space to have a compost pile.

Councillor Trail thinks it is a wonderful idea and wonders if the cost would be offset with lower tipping fees for less garbage going to the landfill.

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

Mayor Fox suggested the possibility of consulting with residents to gauge interest. Residents would be able to check out the product online. He wonders how much of an impact composting may have on current tipping costs.

COMMITTEE REPORTS:

Finance – No report.

Library – Councillor Graham confirmed they held a meeting and the focus was on ways to raise money.

Protective Services

Councillor Trail reported on:

The minutes of the March 7 & 21, 2023 meeting of the Nackawic Fire Dept.
Monthly Report for January – March, 2023 – Dumfries Fire Dept
Monthly Reports for March – North York Fire Dept.

Councillor Nozzolillo stated she likes seeing the reports and knowing what the various departments are up to.

Mayor Fox would like to see a standardized report for all fire departments to use for reporting purposes and that could be ironed out with the chiefs and protective services committee.

Councillor Trail commented that policing seems to be the major concern of residents.

Deputy Mayor MacFarlane stated that he received a call from a concerned citizen with regards to the noise from the car racing on Route 102 in Pokiok and they ended up coming into Nackawic. It was asked that Council contact the RCMP about that particular stretch of highway and the drag racing that is going on.

Councillor Simpson discussed meeting with Public Works to try and come up with a solution. He stated that neighbouring municipalities are also looking for solutions to the policing issues.

Councillor Trail stated that they are also periodically racing through Millville.

Deputy Mayor MacFarlane mentioned that council needs to continue to be aware and engaged regarding security, policing, and general community safety needs.

Mayor Fox will be corresponding with the RCMP regarding the drag racing concerns as well as inviting them, at their convenience, to meet with the protective services committee.

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

Recreation

Councillor Clark reported on the monthly report for March 2023.

Public Works

Councillor Simpson reported on the minutes of March 29th meeting.

Councillor Simpson highlighted the 8 areas of concern with respect to roads. He will be working on a report to prioritize and justify the work that the committee is recommending to be done. One area is Route 102 from Pokiok to the Davidson Lake Road

Mayor Fox stated, that particular route will also come up in discussions with DNEDC.

Councillor Arbuckle mentioned he has also received a letter, concerning that route, from a concerned resident as the road is in poor shape and requires is part of the scenic drive

Councillor Clark voiced his concern regarding Route 615 from the Caverhill Road through Springfield Road.

Councillor Nozzolillo spoke about the importance of highlighting the businesses along these roads as justification for necessary repairs and not just focussing on the number households.

Special Reports

Deputy Mayor MacFarlane reported that DNEDC will be meeting on April 27th and work continues on the soft costs for the new housing development. He and Mayor Fox met with Capital Region Tourism to discuss the upcoming fishing tournament and overall collaborations and alignment with them. He also spoke of the maple syrup campaign which is currently running.

Deputy Mayor MacFarlane stated that Pam Fogarty has decided to step back and he wanted to acknowledge her, on behalf of the community, for her hard work with the corporation and various committees. DNEDC will be searching for a new project manager/executive director.

Mayor Fox added that he had a discussion with MLA Richard Ames and he would like an invitation to the DNEDC meeting.

Councillor Nozzolillo inquired about the naming of the fishing tournament.

Deputy Mayor MacFarlane spoke about the history of the fishing tournament and the growth over the past 25 years. One of the reasons Nackawic received funding for the marina was to help support the sport fishing industry and tournaments. There was a

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

request from the tournament organizers and DNEDC decided to put \$5000 towards the tournament for prize money. There may be an opportunity to scale the tournament to be a national event.

Mayor Fox confirmed that the weekend following the tournament in Nackawic, there is a tournament in the Miramichi called the Striper Cup which is a draw for fisherman from a long distance. The thought is that if we can grow this tournament to make it more lucrative and enticing to the fishermen, The Destination Nackawic Spring Bass Open would be held on the May long weekend and the fishermen would stay in the area to attend the Striper Cup in Miramichi the following weekend. There are representatives from Bass Canada coming to fish in the tournament this year to determine if this site is suitable for a future national bass tournament. A meeting will be held with the tournament organizers to make sure everyone is on the same page regarding signage and social media.

Deputy Mayor MacFarlane and Mayor Fox met with Capital Region Tourism and they have agreed to facilitate the media for the event, social media, and contributed \$15,000 to support and bring the event.

Councillor Simpson agreed it is a great opportunity.

Councillor Nozzolillo stated how effective the maple syrup campaign has been for DNEDC, she has seen it several times.

Mayor Fox mentioned that the bass tournament organizers have reached out to organizations like the Lions Club to provide a breakfast. On the second day, they would like to create a buzz around the weigh in and Nackawic Middle School Grade 8 class will do a fundraising bbq.

COMMUNICATIONS

NMRC Communication Plan

Mayor Fox indicated that the communications plan is 98% documented.

Deputy Mayor MacFarlane spoke about the brand management and logo development. The Ginger Agency is collecting feedback on the likes and dislikes regarding the current town logo and putting that into consideration for what the new logo may or may not look like. He suggested letting the experts do what they do best and let the Agency come up with 3 new logos based on the feedback from the committee. He came up with the target date of June 1st to have a new logo ready to present.

Councillor Simpson inquired about a communications officer. He sees the position as a valuable asset that will be essential for growth.

Mayor Fox will be assessing the need with the CAO but understands it is currently not in

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

the budget. There may be an opportunity next year for a cost share between the municipality and DNEDC to share the cost of a communications director.

Deputy Mayor MacFarlane added that it could be a fulltime job. Communication with the various community halls, events that are happening, brand management and communication with the constituents will be a challenge to continue without having someone dedicated to communication at some point. Nothing is currently budgeted outside of what we are doing with the corporation.

Mayor Fox agreed and stated it is in the plan to be assessed and maybe needs to be assessed by October to be able to include it in next year's budget.

23-51 Motion: Councillor Simpson
Second: Councillor Trail

“That the Council approve the Communication Plan as presented.”

Motion carried.

Chief Administrative Officer's Report

Kathryn Clark stated that:

- She sent response letters to Mary Blaney - Howland Ridge Road, Laura Williams - Temperance Vale street lights and Gordon Wheaton – water meters at the Garden Homes
- March 27th, she and Mayor Fox met with Fire Chief Marco Boonstoppel and Barry Stevens regarding the repairs and renovations indicated for the fire/community hall.
- March 28th, she attended a Communications Committee meeting.
- March 29th, she and Councillor Simpson met with Corey White and Roger Keirstead, DTI to discuss the Road Ahead Plan and rural roads in our municipality.
- The Trickling Filter Project tender closed on March 31st. Two bids were received and the results and recommendation are under New Business.
- The final audited Financial Statements for the Town of Nackawic and Village of Millville have been signed, sealed and submitted to the province.
- The Sublease for the Fire Truck at North York was completed, signed, sealed and returned to the province.
- New emails have been set up to reflect Nackawic-Millville.com and emails will be forwarded from the old ones. New municipal office email is office@nackawic-millville.com
- She is working with DC Electrical on the security system in Millville and updating who has codes, etc.
- She contacted a local plumber to visit Dumfries Fire Hall and repair the vent pipe.
- She contacted Surtek Engineering regarding the issues and renovation plans for Dumfries Fire/Community Hall. They will be conducting a site visit on April 3rd.
- She met with Matthew McDougall March 30th regarding the janitorial services/key contact in Millville.
- Council photos have been rescheduled to April 12th at 3:15 pm at the municipal office.

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

Councillor Nozzolillo questioned if Council were to adopt something like Escribe, would the letters be available for us to see.

Mayor Fox confirmed that they would.

Mayor's Report

Mayor Fox reported that:

- March 20, 2023, he attended the Council Meeting
 - March 27, 2023, he and Kathryn met with Dumfries Fire Chief Marco Boonstoppel and Barry Stevens to discuss some repair work and future needs for the fire hall in Dumfries.
 - March 28, 2023, he attended the Communications Committee meeting
 - March 30, 2023, he attended Local Government Reception
 - March 31, 2023, he attended Local Government Orientation Meetings
 - April 3, 2023, he will attend Council Meeting
 - April 4, 2023, he will attend a Capital Region Service Commission board meeting
 - April 5, 2023, he will be meeting with Southampton Rec Hall board of directors
 - April 12, 2023, he will be attending Council photos (Changed to April 30, 2023 at 4pm)
 - April 17, 2023, he will be attending the Council Meeting
 - April 27, 2023, he will be attending the Destination Nackawic board meeting
- Mayor Fox added
- April 19, 2023, he will be meeting with Temperance Vale Hall members
 - April 20, 2023, he will be meeting with Bear Island Hall members

NEW BUSINESS:

A) Purchasing and Sales Policy

- 23-52 Motion: Councillor Simpson
 Second: Deputy Mayor MacFarlane

“That Council approve the Purchasing and Sales Policy with the correction of the placement of the comma.”

Motion carried.

B) Trickling Filter Project

- 23-53 Motion: Deputy Mayor MacFarlane
 Second: Councillor Simpson

“That Council award the tender for the Northside Wastewater Treatment Facility Upgrades to Charmac Construction at a cost of \$513,795.51 including HST as outlined in project 22-4298.”

Motion carried.

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

Deputy Mayor MacFarlane commented that this project has been in the works for several years and it is great to finally get this project moving forward as it is a critical piece of infrastructure. He sends his compliments to the staff and everyone that has worked on it.

Councillor Arbuckle agreed that it was great that Dillon Consulting Ltd. recommended Charmac Construction's lower bid.

C) Escribe

23-54 Motion: Councillor Trail
 Second: Councillor Nozzolillo

“That Council approve the recommendation to purchase the licence for the Escribe software efficiency bundle.”

Motion carried.

Mayor Fox discussed the software ability to have everything done electronically and visible on the website. It will allow for agendas to be a public document available on the website pre-meeting, the minutes, once approved would be uploaded with the push of a button, and all of the council packages will become electronic, saving a lot of time, copying and paper. It is scalable so we are looking at starting at the beginning level and can change levels whenever it is required. The implementation includes consultation with our website developer to make the transition seamless. It is a portal that is available for users to log in from anywhere. The functionality allows for correspondence to be directed to the appropriate audience. Being cloud based means no limits on storage. The next step is to determine the requirements for devices and hold a dedicated meeting for training purposes. Agendas and documents would be available earlier.

D) Security Systems

Councillor Trail commented that, in Millville, they have been dealing with 2 security systems. They have had issues with lack of service in Millville. There is a third security system in Nackawic for the marina. His suggestion is to have all of the security systems serviced by one company.

Councillors Simpson agreed there is a need to protect all of the properties. If it cannot all be done this year, at least get the process started.

Deputy Mayor MacFarlane suggested having someone from the office reach out to the existing companies to express any concerns and give them a chance to correct it.

Mayor Fox stated the 2 actionable items would be to 1) have the CAO contact the current providers to give them details on what needs to be done and 2) get quotes for more

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

comprehensive and inclusive system of the municipal assets

23-55 Motion: Councillor Nozzolillo
Second: Councillor Clark

“That Council seek quotes for a more comprehensive and inclusive security system for all municipal assets.”

Motion carried.

23-56 Motion: Councillor Trail
Second: Councillor Arbuckle

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:38 pm, Jim Dumville left the meeting.

CLOSED SESSION:

A) Committee Appointments

B) EMO Coordinator

23-57 Motion: Deputy Mayor MacFarlane
Second: Councillor Simpson

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:11pm.

A) Committee Appointments

23-58 Motion: Councillor Arbuckle
Second: Councillor Nozzolillo

“That Council appoints volunteers to committees as follows:

Protective Services for a term of two years:

Dewayne Boone

Andrea Hull

Edith Martel

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
APRIL 17, 2023

Joanne Page

Recreation for a term of two years:

Lori Yerxa

Michelle Carr

Public Works for a term of two years:

Gary McCallum

B) EMO Coordinator

23-59 Motion: Councillor Arbuckle
Second: Councillor Nozzolillo

“That Council appoint Justin McGuigan as EMO Coordinator:

Motion carried.

23-60 Motion: Councillor Nozzolillo
Second: Councillor Simpson

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:17 pm.

Tim Fox
Mayor

NoraLynn Carr
Assistant Clerk