

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 4, 2023

PRESENT: Mayor Fox  
Deputy Mayor MacFarlane  
Councillor Nozzolillo  
Councillor Clark  
Councillor Simpson  
Councillor Trail

BY VIDEO: Councillor Graham

ABSENT: Councillor Arbuckle

IN ATTENDANCE: Kathryn Clark, CAO  
NoraLynn Carr, CFO  
Jim Dumville, River Valley Sun  
Peter Cole, Big Axe Brewery

TO ORDER: Mayor Fox called the regular meeting to order at 7:00 PM

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-98 Motion: Councillor Trail  
Second: Councillor Nozzolillo

“That the agenda be approved with the following additions: New Business, D) Compressor – arena and Closed Session - Staffing.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST:

TO THE FLOOR

A) Presentation from Peter Cole, Big Axe Brewery

Peter Cole provided information regarding the new markup structure ANBL will be imposing on the provinces craft alcohol producers. The New Brunswick Craft Alcohol Producers Association communicated with ANBL, on behalf of the craft alcohol producers, their concerns regarding the impact of the new mark up structure on the craft alcohol industry and the lack of time to prepare for the increase. Peter Cole spoke about the Big Axe Brewery and the Big Axe Beerfest and how it gives back to the community and he is asking for Council to write a letter of support to the Government encouraging them to delay the imposed mark ups.

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Councillor Simpson recognizes the importance of having the business located in the municipality. The craft beer festival has had a positive influence on the community and he appreciates the updates provided including the donations made to various community organizations.

Mayor Fox spoke about the tourism benefit craft breweries provide to their communities and to the province.

23-99            Motion: Councillor Simpson  
                    Second: Councillor Trail

“That council draft a letter of support to the objection of the imposed changes to the mark up structure for craft alcohol producers because it threatens an important industry in our community.”

Motion carried.

Peter Cole provided an update on the beer festival, Friday, July 14<sup>th</sup> there will be 5 live performances one of which will be the Global Barber from the show shown on over 6 continents. The main event will be held Saturday with a VIP event beginning an hour before, then the main event will continue until 8pm with 45 registered craft producers and more food trucks.

APPROVAL OF THE MINUTES OF JUNE 19<sup>th</sup>, 2023, REGULAR COUNCIL MEETING:

23-100           Motion: Councillor Simpson  
                    Second: Councillor Clark

“That the minutes of the June 19<sup>th</sup>, 2023, regular council meeting be approved.”

Motion carried.

BUSINESS ARISING:

Councillor Simpson asked for an update regarding traffic calming measures.

Councillor Nozzolillo stated that she has been in contact with Capital Regional Services for suggestions and is waiting to hear back. She suggested looking into lane narrowing options to reduce the speeding issue.

CORRESPONDENCE:

- A) Thank you letter from Nackawic Music Festival
- B) Letter from the Terry Fox Foundation, re: 43<sup>rd</sup> Annual Terry Fox Run

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Kathryn Clark stated that the schools usually participate but the information could be forwarded to the recreation committee to gauge interest.

C) Letter from Justin McGuigan, re: Resignation

Mayor Fox would like to write a letter to accept Justin McGuigan's resignation as North York Fire Chief and EMO Coordinator and thank him for his service. The information will be forwarded on to the Protective Services Committee.

D) Letter of Request from The Ridge Church (New Business)

E) UMN 2023 Annual Conference

Kathryn Clark provided the information in the Council package and informed Council the accommodations have been booked and she would like them to confirm their attendance by the end of August.

COMMITTEE REPORTS:

Finance

Income statements for General Operating & Utility dated May 31, 2023 were provided.

Deputy Mayor MacFarlane asked for clarification on the General Operating revenue line Surplus 2<sup>nd</sup> Year.

Kathryn Clark stated the figure is made up of the accumulated surplus from all subunits which will be brought in later in the year.

Councillor Simpson asked about the trickle filter tender.

Kathryn Clark confirmed it has been awarded and the contractor has begun ordering the supplies.

Councillor Nozzolillo inquired about the completion date.

Kathryn Clark is not aware of a final completion date but believes it will be complete before winter.

Library

Councillor Graham reminded Council of the library barbecue on July 6<sup>th</sup> at 6pm.

Protective Services

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No Report

Recreation

No report.

Public Works

No report.

Special Reports

Mactaquac Chamber of Commerce

Councillor Clark provided an update from the Mactaquac County Chamber of Commerce board meeting held June 22<sup>nd</sup>. They are looking at increasing their membership and bringing back the Chamber Member Awards. They are also working on a promotion of local businesses on Black Friday and possibly the 12 Days of Christmas. A meet and greet event will be held July 26 or 27 at the marina and the next meeting is July 13<sup>th</sup> at Kings Landing.

Capital Region Service Commission – Community Development Committee

Councillor Simpson provided an update from the meeting and their mandate. Meetings are held every month and he is looking forward to getting started.

Chief Administrative Officer's Report

July 4, 2023

- A letter of response was sent to Kristy Glazier, re: waiver of rental fees for ballfield.
- A letter of response was sent to Brett Skinner, re: Speeding on Landegger Drive. Informed him of Council's decision to form an adhoc committee.
- Began weekly testing of the beach area water for E.Coli for the summer season.
- Received a letter from Justin McGuigan resigning as Fire Chief for North York Fire Dept. effective immediately. Justin has accepted a new position with the Fredericton Fire Dept. Deputy Chief Reuben Carter, Captain Mike Agrell and Shelby Wagner will continue to assist in the operation of the department.
- Attended a virtual meeting with Brittany Cain on June 20<sup>th</sup> regarding solid waste collection for former LSD areas. The Contract will expire on January 31, 2024 therefore the municipality will need to begin providing the service. A tender will be prepared and go out in the coming months.
- On June 26<sup>th</sup> the Marina began summer hours of 9:00 am to 9:00 pm with all 5 students working 40 hours per week. The Recreation and Public Works students also began work on June 26<sup>th</sup>.

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- Works continues on by-laws. A few were forwarded to the Committee for review at their June 26<sup>th</sup> meeting.
- Engaged Capital Management Engineering to begin an energy audit on the Southampton Community Hall after discussion were held with Andrea Dore on what their priorities were for the hall. Still trying to speak with someone from Bear Island Community Hall on the same matter.
- Working with McInnes Cooper on land lease for ballfield in Millville. A 10-year lease will be prepared and will have to be continually renewed with the property owner.
- Mayor Fox, Councillor Simpson and myself attended the Capital Region Service Commission (CRSC) 5 Year Strategic Plan official launch on June 28<sup>th</sup> at Killarney Lake Lodge.
- Mike Wilson and myself met with Board members of York West Minor Hockey regarding the 2023-24 ice season.
- Tender for the Millville Ballfield Rehabilitation closed on June 27<sup>th</sup> with 3 bids. Bids are over budget and Glenn Group is recommending negotiations begin with the low bid contractor to attempt to bring the project back on budget.
- The evening of June 26<sup>th</sup> damage was done to the waterfront grass areas by an individual(s) driving a truck spinning up the grass. RCMP were notified the next morning.
- Preparations for Canada Day celebrations were ongoing for the past couple of weeks.
- UMN Annual Conference will take place at the Delta Fredericton from November 24-26, 2023. Rooms have been booked for each member of Council but can be cancelled if someone cannot attend. Early bird registration deadline is September 1, 2023, regular deadline is October 20<sup>th</sup>.

Kathryn Clark informed Council of the approval of the grant for the marina which allowed for the purchase of 2 tandem kayaks.

Councillor Simpson inquired on the bids for the Millville Ballfield Project.

Kathryn Clark confirmed the bids received were all over budget by at least \$100,000. The Glenn Group is reaching out to the low bidders to determine where the overages are, determine if there is any room for negotiations.

Councillor Simpson stated he is concerned that negotiations may result in less than desirable outcome for the project.

Kathryn Clark said she was advised to wait and see where the overages come from. The funding was based on the original budget from the engineer. There were questions regarding the number of loads of soil and things like that.

Mayor Fox asked if any of the tenders were from local companies or if there is anything preventing it from being re-tendered.

Kathryn Clark stated that may be a possibility and she will reach out to them.

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Deputy Mayor MacFarlane stated it is important to find a way to complete the project and maintain the quality of the job.

Councillor Trail suggested the option of separating the tender into different parts.

Councillor Nozzolillo inquired about the water testing at the beach and how it would be communicated if an unsafe result came back.

Kathryn Clark stated that any information would be posted. The testing has been done for several years and there have never been levels that are considered unsafe detected and because of the flow of the river, levels change from hour to hour.

Mayor's Report

July 4, 2023 report

Recent Activities

1. June 26, 2023 – By-law Review Committee meeting.
2. June 28, 2023 – CRSC 5 Year Strategic Plan Launch.
3. July 1, 2023 – Canada Day Celebrations
4. July 4, 2023 – Council Meeting

Upcoming Activities

5. July 14 & 15, 2023 – Big Axe Craft Beer Festival
6. July 17, 2023 – Council Meeting
7. July 20, 2023 – By-law Review Committee

23-101      Motion: Councillor Trail  
              Second: Deputy Mayor MacFarlane

“That Council accept all reports as presented.”

Motion carried.

NEW BUSINESS:

A) Request from The Ridge Church, re: Community Garden

23-102      Motion: Deputy Mayor MacFarlane  
              Second: Councillor Graham

“That Council give permission to The Ridge Church to build the community garden in Millville on the old school property.”

Motion carried.

Deputy Mayor MacFarlane stated Council should support it. He asked for clarification on

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the location.

Councillor Trail confirmed the community garden would be located behind the basketball court and would not interfere with the ballfield project.

B) First & Second Reading of the By-law No. 88-2023, A By-law to amend Zoning By-law No. 51-17

23-103 Motion: Councillor Simpson  
Second: Councillor Nozzolillo

“That Council approve the first reading by title of By-law No. 88-2023, A By-law to amend Zoning By-law No. 51-17.”

Motion carried.

23-104 Motion: Councillor Trail  
Second: Deputy Mayor MacFarlane

“That Council approve the second reading by title of By-law No. 88-2023, A By-law to amend Zoning By-law No. 51-17.”

Motion carried.

C) Energy Audit – Arena

Kathryn Clark presented a couple of options for the arena.

Deputy Mayor MacFarlane suggested a copy of the previous Capital Asset Management be distributed to Council for review and to understand the infrastructure deficit. He thinks the arena needs a long-term plan in place.

23-105 Motion: Deputy Mayor MacFarlane  
Second: Councillor Nozzolillo

“That Capital Management Engineering Ltd. Be engaged to conduct an energy audit for the arena at a cost of \$5,500 + tax.”

Motion carried.

D) Compressor – Arena

Kathryn Clark provided information on the two quotes that were provided with different options for consideration. Mike Willson, director of recreation, recommended proceeding with Black & McDonald’s quote for both compressors. They have been maintaining the

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compressors and will preform other required work while on-site. This work would be done using the funds raised for the arena.

Councillor Simpson asked if it wise to spend the money to do both compressors this year.

Councillor Trail inquired if one compressor has more issues than the other.

Kathryn Clark confirmed there were issues last year and Black & McDonald had to be called for the repair.

Councillor Nozzolillo asked how long would it take to overhaul if one went down at the beginning of the season and what the impact on the ice season would be.

Kathryn Clark is not sure, it would depend on a lot of different factors.

Councillor Clark asked about the recommended maintenance timeframe.

Kathryn Clark confirmed both compressors are well past the recommended timeframe.

Councillor Nozzolillo stated she thinks it is a good idea to do both now. Not only is there a savings to do both at once but who knows what the price increase could be by next year. The Recreation Committee acknowledged the current condition of the arena and pushing the equipment beyond the recommended overhaul timeframe. If there were to be a breakdown resulting of a loss in ice time, it may have lasting impact in future years.

Deputy Mayor MacFarlane agrees that the compressors are way overdue and it work should be done.

23-106        Motion: Councillor Trail  
                  Second: Councillor Nozzolillo

“That Black & McDonald be engaged to complete the overhaul of both compressors as outlined per the quote at a cost of \$17,070 + tax.”

Motion carried.

23-107        Motion: Councillor Simpson  
                  Second: Deputy Mayor MacFarlane

“That Council move to closed session.”

Motion carried.

Council moved to closed session at 8:40 PM, Jim Dumville and NoraLynn Carr left the meeting.



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CLOSED SESSION:

A) Staffing

23-108      Motion: Councillor Trail  
                 Second: Councillor Clark

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:50 PM.

23-109      Motion: Councillor Clark

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:50 PM.

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Tim Fox  
Mayor

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Kathryn Clark  
Clerk