

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

PRESENT: Mayor Fox  
Councillor Nozzolillo  
Councillor Clark  
Councillor Trail  
Councillor Arbuckle

BY VIDEO: Councillor Graham

ABSENT: Deputy Mayor MacFarlane  
Councillor Simpson

IN ATTENDANCE: Kathryn Clark, CAO  
NoraLynn Carr, CFO  
Jim Dumville, River Valley Sun

TO ORDER: Mayor Fox called the regular meeting to order at 7:00 PM

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-110 Motion: Councillor Arbuckle  
Second: Councillor Clark

“That the agenda be approved with the addition under Committee Reports Recreation D) Personnel Policy for the Big Axe Marina and under New Business F) Trackless Repairs.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts of interest.

TO THE FLOOR

APPROVAL OF THE MINUTES OF JULY 4th, 2023, REGULAR COUNCIL MEETING:

23-111 Motion: Councillor Trail  
Second: Councillor Nozzolillo

“That the minutes of the July 4th, 2023, regular council meeting be approved.”

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

Motion carried.

BUSINESS ARISING:

Mayor Fox provided an update on the July 4<sup>th</sup> motion to provide a letter of support to the objection of ANBL's changes to the mark up structure for craft alcohol producers. An announcement was made that ANBL will postpone the changes until October which is a good outcome.

CORRESPONDENCE:

A) Letter of Thanks from Nackawic High School for the municipality's scholarships provided at graduation.

B) Letter from Dept. Of Transportation & Infrastructure, re: Route 605

Councillor Clark was glad the work has been scheduled for 2024 though the Public Works Committee was hoping it would be scheduled sooner.

C) Letter from Dept. Of Transportation & Infrastructure, acknowledging the roadway priorities submitted by the municipality

COMMITTEE REPORTS:

Finance

Library

Councillor Graham reported that the next meeting will be in September.

Protective Services

Councillor Trail reported that a meeting would be scheduled soon.

Recreation

Councillor Clark stated the committee is planning for a meeting next month.

Monthly Report for June

Draft Personnel Policies and Procedures for the Big Axe Marina

Mayor Fox recommended referring the document to the By-law Review Committee for review.

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

Public Works

Monthly Report For June

Councillor Nozzolillo inquired on a statement that residents are responsible for the boulevards and she was not sure if that includes the space between the side walk and the road or who is responsible for that.

Kathryn Clark confirmed that the municipality owns the section between the sidewalk and the street.

Millville Sidewalks – Councillor Trail spoke about the poor conditions of the sidewalks, overgrowth and the need for repair or removal. They are in such poor condition that people walk on the side of the road vs the sidewalk.

Kathryn Clark stated that she has spoken to the Director of Public Works and he has reached out for pricing on levelling. She requested some pictures to provide the contractor.

Councillor Trail confirmed that he will get some pictures. He stated it is either repair the sidewalks or remove them and add asphalt from the road to the grass to provide a walking area.

Special Reports

Millville Youth Centre

Councillor Trail explained that, in Millville, there is the former municipal building, firehall and the youth centre. The youth centre is not being used and is just costing money.

Kathryn Clark stated that there is a well that is shared by the municipal building/firehall and the youth centre but is located on the municipal building/firehall property so if the property and the youth centre were to be sold, the purchaser would need to drill a well.

Mayor Fox inquired on the options for selling off assets.

Kathryn Clark explained that she would have to investigate the process.

Councillor Trail stated there would be some work that would need to be done as far as cleaning out the youth centre.

Kathryn Clark said this would be new territory for her but she will investigate the selling process and get a dumpster organized for the clean-up.

Councillor Trail mentioned that Millville has 4 parks, 3 with equipment, and he suggested consolidating into one location.

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

23-112 Motion: Councillor Nozzolillo  
Second: Councillor Trail

“That Council direct Mike Wilson, Director of Recreation and Parks to evaluate the parks in Millville, with public consultation, and develop a plan to consolidate them and report back to Council for the first meeting in September.”

Motion carried.

### Geese

Councillor Clark has had some complaints regarding the geese droppings along the waterfront.

Kathryn Clark stated that so far this year is better than previous years but understands that some of the areas are worse than others but would be interested in any new initiatives.

Mayor Fox informed Council that other areas have engaged the Canadian Wildlife Services to net and relocate in the spring of the year and suggested engaging them for a solution.

Kathryn Clark stated that the previous study suggested rosebushes which were planted along the edge of the cove but erosion has taken away sections.

Mayor Fox suggested having the Recreation Director consult with the Canadian Wildlife Services for potential solutions.

Councillor Arbuckle suggested extending the rosebushes where possible.

Councillor Graham agreed that rosebushes provide a deterrent because geese will not stay anywhere that they do not have a direct escape route to the water.

### Chief Administrative Officer's Report

July 17, 2023

- The new lettering for our new municipal name was installed on the building by SignPost.
- A letter of response was sent to The Ridge Church, re: Community Garden.
- On July 10<sup>th</sup> I attended a meeting with Justin Christie, Glenn Group, Lonnie Forbes, CRSC and members of Council regarding the Millville ballfield project.
- On July 11<sup>th</sup> I attended a meeting with CRSC regarding the Housing Accelerator Fund.
- On July 13<sup>th</sup> I attended a webinar with CMHC regarding the application process for the HAF.

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

- Canada Community Building Fund Capital Investment Plan has been consolidated for 2023 for Nackawic and Millville (New Business).
- Drafted a Social Media Policy (New Business)
- Engaged Capital Management Engineering for an energy audit at the arena.
- Discussed the Bear Island Community Hall priorities with Marlene Mattatall, secretary on the Board of Directors. Proceeding with an energy audit and they are working on their list of priorities and obtaining quotes.
- Discussed the Temperance Vale Community Hall priorities with Judy Christie and an application has been submitted for their upgrades through the Canada Community Building Fund and the extra funding allocated to the municipality.
- Completed the Orientation meeting manager 1 for Escribe. Four modules totaling 7 hours of training needs to be started. Difficult to find the time through the work day.
- Beach testing results came back with unacceptable levels of E.Coli and the beach was closed. Signs were installed by Public Health. Extra sampling was sent for testing and results came back very low but have to wait for Public Health to re-open the beach.

Councillor Arbuckle asked how often the beach has been closed.

Kathryn Clark confirmed this was the first time and with the flow of the river, bacteria levels can change in a matter of hours.

Councillor Nozzolillo asked if the Marina is able to stay open during beach closures.

Kathryn Clark stated the beach closure is just for swimming.

Mayor Fox inquired about highway signage and the signage funding.

Kathryn Clark stated she is still waiting for the application form and direction regarding the funding.

Councillor Nozzolillo asked about the symbols at the bottom of the highway signs.

Kathryn Clark replied that there are only a certain number of symbols allowed but that may have changed and she will check into it.

Councillor Clark suggested having the highway signage changed to reflect the new municipal name.

Councillor Trail suggested having new signage placed on the boundary with neighbouring municipalities.

### Mayor's Report

July 17, 2023 report

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

Recent Activities

1. July 4, 2023 – Council Meeting
2. July 12, 2023 – Meeting with Bass Tournament Organizers / Fredericton Capital Region Tourism
  - a. Review of this year's tournament with recommendations for improvements
  - b. FCRT has committed to helping put together a promotional video for next year's tournament. Also is going to arrange meeting with NB Tourism to review and try and get some additional support
3. July 14 & 15, 2023 – Big Axe Craft Beer Festival

Upcoming Activities

4. July 17, 2023 – Council Meeting
5. July 20, 2023 – CRSC Finance Committee Meeting
6. July 20, 2023 – By-law Review Committee
7. July 26, 2023 – Chamber of Commerce Meet & Greet
8. August 8, 2023 – Council Meeting

23-113      Motion: Councillor Arbuckle  
                  Second: Councillor Clark

“That Council accept all reports as presented.”

Motion carried.

NEW BUSINESS:

A) Capital Investment Plan 2023

Kathryn Clark reviewed the amendment to the Capital Investment Plan resulting from the amalgamation.

23-114      Motion: Councillor Clark  
                  Second: Councillor Trail

“Be it resolved that Nackawic-Millville Rural Community Council move to amend our capital Investment Plan for the GFT Administrative Agreement (Revised July 17, 2023) for 2023 be adopted.”

Motion carried.

B) Housing Accelerator Fund

Kathryn Clark provided a summary of the funding, requirements, and deadline.

Councillor Trail asked for confirmation on the term “affordable housing.”

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

Kathryn Clark stated up to 30% of your income.

Councillor Trail is concerned that affordable housing may not attract contractors.

Kathryn Clark stated that any houses being built will be credited toward the target and the funding can be used for a variety of different categories.

23-115        Motion: Councillor Trail  
                  Second: Councillor Nozzolillo

“That Council authorize CAO, Kathryn Clark, to proceed with the application to CMHC for the Housing Accelerator Fund.”

Motion carried.

Councillor Nozzolillo inquired how the funds are determined, does the municipality have to ask for a certain amount or is it decided by CMHC.

Kathryn Clark stated that it has not yet been made clear.

Councillor Clark asked about the application deadline.

Kathryn Clark confirmed that the application deadline is August 18.

Mayor Fox commented that CRSC is assisting the municipalities with the application process.

### C) Social Media Policy

Councillor Clark inquired who will be responsible for the training and education around social media.

Kathryn Clark said she will reach out to Ginger Agency to provide support.

Councillor Arbuckle suggested amending the policy to use the term social media verses naming specific platforms.

23-116        Motion: Councillor Nozzolillo  
                  Second: Councillor Clark

“That Council approve the Social Media Policy with the amendment to replace Facebook with the term social media.”

Motion carried.

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

D) Big Axe Marina Personnel Policy & Procedures

Council will forward the Big Axe Marina Personnel Policy & Procedures to the By-law Review Committee for input.

E) Third Reading of By-law No. 88-2023, A By-law to Amend Zoning By-law No. 51-17

23-117      Motion: Councillor Nozzolillo  
                 Second: Councillor Clark

“That Council approve the third reading, in its entirety, of By-law No. 88-2023, A By-law to amend Zoning By-law No. 51-17.”

Motion carried.

Councillor Nozzolillo read the By-law No. 88-2023, A By-law to amend Zoning By-law No. 51-17 in its entirety.

F) Trackless Repairs

Councillor Clark stated that this is a crucial piece of equipment that requires repairs and his recommendation is to have those repairs completed as a new one would cost approximately \$115,000.

Mayor Fox inquired about additional quotes.

Councillor Clark stated that only certain companies work with particular brands.

23-118      Motion: Councillor Arbuckle  
                 Second: Councillor Clark

“That Council approve the repairs to the Trackless MT6 to be performed by Saunders Equipment as per work order #2672 at an approximate cost of \$8,748.97 plus A/C repair and heater core replacement.”

Motion carried.

23-119      Motion: Councillor Nozzolillo  
                 Second: Councillor Trail

“That Council move to closed session.”

Motion carried.



NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
July 17, 2023

Council moved to closed session at 8:25 PM, Jim Dumville and NoraLynn Carr left the meeting.

CLOSED SESSION:

A) Staffing

23-120      Motion: Councillor Trail  
              Second: Councillor Clark

“That Council move back to regular session.”

Motion carried.

Council moved back to regular session at 9:09 PM.

23-121      Motion: Councillor Arbuckle

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:09 PM.

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Tim Fox  
Mayor

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Kathryn Clark  
Clerk