

NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING  
August 8, 2023

PRESENT: Mayor Fox  
Deputy Mayor MacFarlane  
Councillor Nozzolillo  
Councillor Clark  
Councillor Trail  
Councillor Simpson

BY VIDEO: Councillor Arbuckle

ABSENT: Councillor Graham

IN ATTENDANCE: Kathryn Clark, CAO  
NoraLynn Carr, CFO  
Jim Dumville, River Valley Sun

TO ORDER: Mayor Fox called the regular meeting to order at 6:57 PM

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsurrendered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-129 Motion: Councillor Nozzolillo  
Second: Councillor Clark

“That the agenda be approved as distributed.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts of interest.

TO THE FLOOR

APPROVAL OF THE MINUTES OF JULY 17th, 2023, REGULAR COUNCIL MEETING:

23-130 Motion: Councillor Trail  
Second: Councillor Simpson

“That the minutes of the July 17th, 2023, regular council meeting be approved as distributed.”

Motion carried.

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APPROVAL OF THE MINUTES OF JULY 24th, 2023, SPECIAL COUNCIL MEETING:

23-131        Motion: Councillor Clark  
                  Second: Councillor Trail

“That the minutes of the July 24th, 2023, special council meeting be approved as distributed.”

Motion carried.

BUSINESS ARISING:

There was no business arising.

CORRESPONDENCE:

- A) Letter of Thanks from Jackson Fox for the Forestry Capital of Canada Scholarship.
- B) Email from Lilian Barraclough, NB Environmental Network, re: Nature Based Climate Solutions

Councillor Nozzolillo suggested more information may be helpful regarding developing the waterfront.

Kathryn Clark to follow up and invite them for a presentation at some point in the future.

- C) Letter from Minister Ames, DTI re: 2025-2026 Provincial-Municipal Highway Partnership (PMHP)

Councillor Simpson would like for the Public Works Committee to meet and discuss as soon as possible as the deadline is Sept 30th, 2023. The Committee previously provided DTI with a priority list of projects for the municipality. In terms of the cost, most of the projects submitted were outside of Ward 3, it is unclear who is responsible for those projects.

Mayor Fox inquired about the project for 2023.

Kathryn Clark stated the 2023 project is a portion of Route 105.

Deputy Mayor MacFarlane asked when that project will be starting and if the project details have been provided. One of his concerns is the section of road just outside the Ward 3 boundaries that require repair and should be included in the project.

The Public Works Committee will contact DTI to confirm the start and stop point.

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COMMITTEE REPORTS:

Finance

Income statements for General Operating & Utility dated June 30th, 2023 were provided.

Kathryn Clark stated that the tipping fees appear to be low so CRSC will be contacted for any missing invoices.

Deputy Mayor MacFarlane made note of the need for general reinvestment in assets. Along the waterfront, the park benches, bridges on the walking trail as well as the exterior of the arena all require general maintenance and repair. He would like to see the department managers come up with a plan for managing municipal assets and assist with the cost associated with the required repairs and maintenance. It is important to plan and budget for these expenses.

Kathryn Clark stated that the energy audit is moving forward on the arena.

Library

Protective Services

Nackawic Fire Department minutes of July 4<sup>th</sup> & August 1<sup>st</sup> were provided.

Recreation

Monthly Report for July from the Director of Recreations and Parks was provided.

Mayor Fox suggested having the summer students preform some of the general maintenance along the waterfront.

Councillor Simpson had a question regarding the meeting with YWMH, and the cost associated with potentially opening the arena earlier.

Kathryn Clark stated they are requesting the first of October. It is something that will need to be discussed by the Recreation Committee.

Deputy Mayor asked if staff could come up with the cost of opening early.

Kathryn Clark stated that the expenses are easier to come up with as opposed to revenues as ice time rentals are not guaranteed.

Deputy Mayor MacFarlane stated that the arena does not make money but knowing how much it costs to operate would be helpful to determine how much ice time would be required to be book so it does not go further behind. Marketing should also be considered;

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how do we book ice time more efficiently.

Mayor Fox suggested looking into software to schedule ice time.

Councillor Trail asked if there was anything that could be done in the summer to help offset the cost of the arena.

Deputy Mayor MacFarlane said a tradeshow has been attempted in the past.

### Public Works

Monthly Report For July

Deputy Mayor MacFarlane commented it was nice to see the pumphouse being painted.

### Special Reports

By-law Review Committee Minutes of August 3rd, 2023

Councillor Nozzolillo explained the new numbering system for by-laws.

Mayor Fox stated the importance of including the year for future reference.

Adhoc Committee – Speeding & Road Safety Minutes of August 1st, 2023

Councillor Nozzolillo reviewed the documents concerning traffic calming measures. The documents noted a correlation between speeding and the width of streets so narrowing the streets, in sections, may be the most effective solution. She has reached out to other municipalities for input.

Deputy Mayor MacFarlane would like to see the solution budgeted and possibly starting with a couple of different areas.

Councillor Simpson suggested getting an expert to look at a possible solution.

Deputy Mayor MacFarlane wonders if the Capital Region could provide us with any engineering expertise. If not, the municipality would need to reach out to an engineering firm.

Kathryn Clark will put a request out with the AMANB Group for additional information.

### Chief Administrative Officer's Report

August 8th, 2023

- Rezoning by-law was signed, sealed and sent to CRSC for registering.

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- Revised Capital Investment Plan was submitted to Canada Community Building Fund.
- The energy audits for the Southampton and Bear Island Community Halls and Arena have begun and site visits are being scheduled for this week.
- The Temperance Vale Community Hall project was submitted to CCBF and approval was received so they are able to complete their upgrades. Total approved funding is \$18,025.
- Ballfield Land Lease Agreement was signed with Trail Holdings.
- Ballfield tender contracts with King Construction have been signed and work should begin shortly.
- Investigated process for selling Youth Centre in Millville. The municipality can advertise the property for sale or engage a realtor to sell the property on their behalf. I have contacted a realtor for initial discussions.
- Howland Ridge Road is scheduled to have calcium chloride spread on the dirt section by DTI this week.
- ATV Mudrunners Club will be participating in the parade during Festival on the Bend. There is a section under the Off-Road Vehicle Act relating to this type of event (under New Business).
- Gardener is finished for the season on our waterfront. Mulch will be purchased to put in the newly edged beds.
- On August 1<sup>st</sup> I attended a meeting with CRSC regarding the Housing Accelerator Fund application. They are working on a housing needs assessment and have provided a list of initiatives that could be included in the application.
- Reminder to complete your UMN Conference registration forms as deadline is August 31<sup>st</sup>.

Councillor Simpson expressed his concern regarding ATV users disregarding the rules outlined in the by-law. He has witnessed excessive speeding and the by-law was passed on a trial basis and Council may want to revisit the by-law.

Deputy Mayor MacFarlane echoed those concerns as well as ATV users not wearing their helmets.

Councillor Simpson suggested sending a letter to the ATV club presidents asking them to address Council's concerns.

Councillor Trail recommended forwarding the letter to Quad NB because Public Safety should be patrolling the area which was part of the agreement.

Councillor Clark agreed sending the letters and encouraging the clubs to share the concerns on their social media.

23-132      Motion: Councillor Simpson  
                  Second: Councillor Nozzolillo

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“That Council send a letter of concern to the ATV Clubs, Quad NB and the Minister of Public Safety and the Minister of Transportation.”

Motion carried.

Deputy Mayor MacFarlane inquired about the CRSC Housing Accelerator Fund.

Kathryn Clark provided an overview of the federal funding for all of Canada. The funding is tied to increase in construction builds over the next 3 years associated with different municipal initiatives and amount is calculated based on that projected increase.

Councillor Simpson is concerned about allowing secondary suites, accessory units and removing the R1 zone and the implications it may have on municipal services.

Kathryn Clark will be getting more information as the application process moves forward.

Councillor Simpson asked about the climate adaptation plan initiative.

Kathryn Clark stated that initiative was pertaining to a climate change plan for disaster prone areas.

Councillor Nozzolillo suggested sharing some of the local good news stories, like the funding for special projects in the municipality, on the Facebook page.

### Mayor's Report

August 8th, 2023 report

#### Recent Activities

1. July 20, 2023 – CRSC Finance Committee Meeting
2. July 20, 2023 – By-law Review Committee
3. July 26, 2023 – Chamber of Commerce Meet & Greet
4. August 1, 2023 - Meeting with Mylene Vincent (Housing Hub NB) and representatives from RDC and Opportunities NB – Deputy Mayor MacFarlane and I met with them to get an introduction to HHNB and have a discussion regarding our planned housing development. There will be a proposal coming to DNEDC and Council from HHNB as a result.
5. August 2, 2023 – Meeting with Minister Ames and Minister Green – Deputy Mayor MacFarlane and I met with the 2 Ministers and their staff and discussed the following topics: housing and development opportunities, NB Housing Corp properties within the municipality, and the health centre.

#### Upcoming Activities

August 8, 2023 – Council Meeting

6. August 17, 2023 – Bylaw review committee

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7. August 18, 2023 – Miss Nackawic Pageant
8. August 19, 2023 – Festival on the Bend
9. August 21, 2023 – Council Meeting
10. August 31, 2023 – DNEDC Meeting

23-133      Motion: Councillor Nozzolillo  
              Second: Councillor Simpson

“That Council accept all reports as presented.”

Motion carried.

NEW BUSINESS:

A) Resolution for ATV users to participate in Festival on the Bend Parade

23-134      Motion: Deputy Mayor MacFarlane  
              Second: Councillor Trail

“That, on August 19<sup>th</sup>, 2023 between the hours of 10:00am-2:00pm, offroad vehicles will be allowed, in Ward 3, to participate in the Festival on the Bend parade; as per 18(2) section 16, a person may operate an off-road on a highway in connection with a special off-road vehicle event of limited duration conducted in accordance with a pre-arranged schedule pursuant to permission granted by the appropriate governmental authority.

Motion carried.

B) Public Works Building Security System

Councillor Nozzolillo asked if the quote includes an audible alarm.

Councillor Clark stated a loud alarm does deter theft.

Mayor Fox asked if the security system would reduce insurance costs.

Deputy Mayor MacFarlane asked about the cost of a fence and locked gate installed.

Councillor Simpson agreed that getting the cost of a fence would be a good idea.

Councillor Arbuckle stated that normal locks are not effective and a fence would require a special lock.

Kathryn Clark will get additional information regarding the specifics of the quote specifically with regards to an audible alarm as well as the cost of a fence and report back to Council.

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C) First & Second Reading of the By-law S-2023-1 –Control of Litter

23-135        Motion: Councillor Nozzolillo  
                  Second: Councillor Simpson

“That Council approve the first reading, in its entirety, of By-law S-2023-1 – A By-law Respecting the Control of Litter in Nackawic-Millville Rural Community.”

Motion carried.

Councillor Nozzolillo read the by-law in its entirety.

23-136        Motion: Councillor Nozzolillo  
                  Second: Councillor Trail

“That Council approve the second reading by title of By-law S-2023-1 – A By-law Respecting the Control of Litter in Nackawic-Millville Rural Community.”

Motion carried.

Councillor Nozzolillo read the by-law by title.

D) First & Second Reading of the By-law S-2023-2 – Disposal of Garbage

23-137        Motion: Councillor Nozzolillo  
                  Second: Councillor Simpson

“That Council approve the first reading by title of By-law S-2023-2 – A By-law Respecting the Disposal of Garbage in Nackawic-Millville Rural Community.”

Motion carried.

Councillor Nozzolillo read the by-law by title.

23-138        Motion: Councillor Trail  
                  Second: Councillor Clark

“That Council approve the second reading by title of By-law S-2023-2 – A By-law Respecting the Disposal of Garbage in Nackawic-Millville Rural Community.”

Motion carried.

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Councillor Trail read the by-law by title.

Kathryn Clark requested an amendment, before the final reading, stating that residents are not permitted to burn garbage.

23-139      Motion: Councillor Trail  
              Second: Deputy Mayor MacFarlane

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 8:53PM.

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Tim Fox  
Mayor

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Kathryn Clark  
Clerk