

NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING
October 3, 2023

PRESENT: Deputy Mayor MacFarlane
Councillor Nozzolillo
Councillor Clark
Councillor Trail
Councillor Simpson

BY VIDEO: Councillor Graham
Councillor Arbuckle

ABSENT: Mayor Fox

IN ATTENDANCE: Kathryn Clark, CAO
NoraLynn Carr, CFO
Jim Dumville, River Valley Sun

TO ORDER: Deputy Mayor MacFarlane called the regular meeting to order
at 7:02 PM

Deputy Mayor MacFarlane stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet).

APPROVAL OF AGENDA:

23-173 Motion: Councillor Nozzolillo
Second: Councillor Clark

“That the agenda be approved as presented.”

Motion carried.

DECLARATION OF CONFLICTS OF INTEREST

There were no conflicts of interest.

TO THE FLOOR:

APPROVAL OF THE MINUTES OF SEPTMBER 18th, 2023, REGULAR COUNCIL MEETING:

23-174 Motion: Councillor Trail
Second: Councillor Simpson

“That the minutes of the September 18th, 2023, regular council meeting be approved as distributed.”

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Motion carried.

BUSINESS ARISING:

Council held a brief discussion regarding the public meeting in Millville concerning the youth centre and the playground equipment. It was decided at the meeting to move the youth centre playground equipment, clean out and sell the youth centre. It was determined to leave the rest of the playground equipment in Millville where it is due to the cost associated with removal.

CORRESPONDENCE:

A) Request from Core Panel & Truss, re: Land Purchase (New Business)

COMMITTEE REPORTS:

Finance

Financial Statements for General & Utility to August 31, 2023 were presented.

Kathryn Clark provided an overview of the financial statement for general operating. There was a discussion around debenture rates and the fact that they fluctuate and a range is provided when a debenture is applied for. There is a prediction of a surplus for the year.

Kathryn Clark provided an overview of the financial statement for utility. The trickle filter project is due to start October 16 and be completed by December 31 with hydroseeding to be completed in the spring.

Library – no report

Protective Services

The public safety meeting that was scheduled for September 28th in Woodstock was cancelled.

Recreation

Daily Work Report was presented.

A 3-month work flow report was provided for information to provide Council with an overview of the duties of the recreation staff. Council would like to see the tasks categorized and hours allocated to use the information for future staffing requirements.

There was a discussion regarding the compressor overhaul and the expected date for installation next week.

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Public Works

Draft Letter to DTI, re: Speed Limit Reduction Request

Mayor Fox drafted a letter requesting the reduction of the speed limit in support of the new proposed development on the corner of Route 105 and Carleton Drive.

Council held a discussion regarding speed limit changes in various sections of route 105 from Cronkhite Farm to Mariners Point Campground. Safety concerns of residents and the possible impact on tractor trailer operators.

23-175 Moved: Councillor Simpson
 Seconded: Councillor Nozzolillo

"That Council submit a request to DTI to lower the speed on Route 105 from 70 KM/H to 60 KM/H from Cronkhite Farm to Mariners Point Campground."

Motion Carried.

Daily Work Report was presented.

Monthly Report for September, 2023 was presented.

Special Reports

HR Minutes of September 20, 2023 were presented.

Kathryn Clark provided an overview of the committee's discussions regarding fire services and possibly amalgamating the departments to have one fire chief and EMO coordinator to oversee the 3 fire stations and protective services. Next steps will be to consult with other municipalities and create a job description.

Municipal staffing was discussed and the need for additional employees in both public works and recreation. The committee recommended the immediate hire of one permanent full-time employee for the recreation department and proceed with the hiring of another permanent full-time employee for the public works department to begin next year. It was decided to postpone hiring to provide an opportunity to look at the impact on the budget, tax rates and shared cost.

The current collective agreement expires December 31 and is being reviewed with proposed changes expected for the next HR Committee meeting.

Chief Administrative Officer's Report

October 3, 2023 report was presented.

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- Swag package was put together for Hayward House Recovery Centre and waiting to hear back from them on pick up.
- On September 20th I attended a HR Committee meeting.
- On September 20th I attended a CRSC Administrator's meeting, re: 2024 budget.
- The CCBF application for Bear Island Community Hall has been completed and submitted for approval.
- Now working with Ruth Stevenson on the Southampton Community Hall project and hope to have the information from her soon to complete the CCBF application for that hall.
- Municipal office was closed for a few hours each afternoon to allow us to complete the online video training for Escribe. Next is workshops.
- Charmac will be on site October 16th to begin the Trickle Filter project. Building structure is completed and being stored off site.
- Millville project - a change order has been done to remove the automatic doors on the building washrooms which led to a credit of \$5394.
- Tender for Campbell Settlement Road and McLaren Lane paving projects closed on Sept. 29th and under New Business.
- A tender for Route 105 (.9 km) was completed and closes on October 12th. Found out that the project had to be tender out by the municipality and then will be reimbursed by DTI.
- Contractor has been engaged to complete repairs to the Dumfries Fire Hall/Community Hall roof.
- Documents for the insurance renewal have been received and beginning to work on them.
- Marina closed for the season at the end of the day October 1st. Recreation & Public Works Depts. will be removing docks, gangway and winterizing the building. Rental equipment will have to be moved to storage for the winter. Inventory will be done on all merchandise and removed from the building.
- 2024 Budget season is beginning and want to set up a meeting schedule. Ask that Council please look at their calendars and advise of any dates that they are unable to attend meetings between October 17th-November 10th.

Mayor's Report

October 3, 2023 report was presented.

Recent Activities

1. September 18, 2023 – Council Meeting
2. September 19, 2023 – Meeting re: Destination Nackawic Smallmouth Open 2024
3. September 20, 2023 – Human Resources Committee Meeting
4. September 21, 2023 – Public Meeting – Millville
5. September 22, 2023 – Destination Nackawic mtg with Ginger re Fall Campaign and Bass Tourney
6. September 27, 2023 – Preliminary meeting with Housing Hub and Gemtec
7. September 28, 2023 – Dept of Public Safety presentation – Woodstock

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Upcoming Activities

8. October 3, 2023 – Council Meeting (to be chaired by Dep. Mayor in my absence)
9. October 3, 2023 – Capital Region Service Commission Board Meeting
10. October 4, 2023 – Destination Nackawic Board Meeting
11. October 5, 2023 – Biweekly meeting with Housing Hub and Gemtec
12. October 5, 2023 – Bylaw Review Committee
13. October 11, 2023 – Meeting with Minister Savoie – Local Government
14. October 11, 2023 – ForestNB Fall Meeting Dinner & Reception @ Big Axe Brewery
15. October 16, 2023 – Council Meeting
16. October 17, 2023 – Community Leader’s Forum with Horizon Health

Council discussed the preliminary meeting with the Housing Hub. A request was submitted by Housing Hub, on behalf of the municipality, to RDC to cover the soft costs as outlined by Gemtec.

NEW BUSINESS:

A) Request from Core Panel & Truss

The request to purchase additional municipally owned land located behind their current facility was presented. Council recommended the request be taken to the DNEDC board meeting for further discussion. Part of the agreement with DNEDC is to oversee any development of the freehold municipal land within Ward 3.

Council discussed the Housing Hub’s interest in working with Core Panel & Truss as it has a subsidiary company that builds modular homes and there could be a connection with the housing development. Council discussed investigating how much land Core Panel & Truss require for their most immediate growth. It was discussed selling a portion with an option of right of first refusal for the additional land. Council’s comments will be relayed at the DNEDC board meeting and the thoughts and recommendations of the board will come back to Council at the next meeting.

B) Provincial Municipal Highway Partnership Program 2025-2028

Council discussed the two projects being proposed for the program; 1) left hand turning lane Campbell Settlement & Clearview Court 2) Route 104 milling & asphalt paving.

23-176 Motion: Councillor Trail
 Second: Councillor Arbuckle

“That the document entitled Nackawic-Millville Rural Community Four-Year Plan for the PMHP Program 2025-2028 be adopted.”

Motion carried.

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C) Tender 2023-02 – Campbell Settlement Road & McLaren Lane

Only one tender submission was received from Dexter Construction Company.

23-177 Motion: Councillor Simpson
 Second: Councillor Arbuckle

“That Council award the tender of paving the Campbell Settlement Road and McLaren Lane to Dexter Construction Company in the amount of \$197,000 plus HST.”

Motion carried.

D) Arena Ice Rental & Rates Policy 2023-2024

The policy was reviewed and discussed by Council. Proposed changes were recommended with regards to an increase in ice rental rates and advertising, increased the number of days for cancellations, and an age limit requiring a helmet to be worn for public skating. Early season ice request timeline will be amended.

23-178 Motion: Councillor Nozzolillo
 Second: Councillor Graham

“That Council approve the 2023-2024 Arena Operations & Ice Rental Policy with an amendment to the advanced notice.”

Motion carried.

23-179 Motion: Councillor Trail

“That the meeting be adjourned.”

Motion carried.

The meeting adjourned at 9:18 PM.

Greg MacFarlane
Deputy Mayor

Kathryn Clark
Clerk