

**NACKAWIC-MILLVILLE RURAL COMMUNITY  
REGULAR COUNCIL MEETING**

**October 16, 2023**

**PRESENT:** Mayor Fox, Councillor Nozzolillo, Councillor Simpson, Councillor Clark, Councillor Trail,

**BY VIDEO:** Councillor Arbuckle, Councillor Graham

**ABSENT:** Deputy Mayor MacFarlane

**IN ATTENDANCE:** Kathryn Clark, CAO/Clerk, NoraLynn Carr, CFO/Assistant Clerk, Jim Dumville, River Valley Sun

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1. Call to Order

Mayor Fox called the regular meeting to order at 7:00 pm.

Mayor Fox stated he would like to begin by acknowledging that the land on which we gather is the traditional unceded and unsundered territory of Wolastoqiyik (Maliseet).

2. Approval of Agenda and Declaration of Conflicts of Interest

**23-180**

**Motion:** Councillor Trail

**Second:** Councillor Simpson

"That the agenda be approved with the additions under Correspondence A) include Millville Trunk or Treat and New Business D) Arena Ice Plant Motor."

**Motion Carried.**

3. To The Floor

4. Approval of Minutes

**23-181**

**Motion:** Councillor Clark

**Second:** Councillor Nozzolillo

"That the minutes of the October 3rd, 2023, regular council meeting be approved as presented."

**Motion Carried.**

5. Business Arising

5.a Additional Staffing

The follow up information regarding the impact on the budget, tax rates and shared cost concerning the HR Committee recommendation on the immediate hire of one permanent full-time employee for the recreation department and proceed with the hiring of another permanent full-time employee for the public works department to begin next year was provided.

Council discussed the new hires recommended as well as the possible hiring of a Director of Protective Services and it was decided, with budget discussions coming in the next few weeks, that any additional hiring will be postponed until after the budget process.

6. Correspondence

6.a Request from Ward 5 (Dumfries) re: 2nd Annual Trunk or Treat

7. Committee Reports

7.a Finance

7.b Library Committee

7.c Protective Services

7.d Recreation Committee

The recreation meeting was postponed last week but the committee has a request from a public member to join the committee. The committee will confirm the individual interested is a resident of the municipality.

7.e Public Works Committee

Council discussed the paving work being done along Route 102 in Meductic. When the Public Works Committee made the request to DTI to pave Route 102 from Pokiok to Davidson Lake Road, DTI suggested to chipseal that portion and PW Committee insisted it should be paved. Seeing the work in Meductic, the PW Committee will contact DTI to follow up.

7.f Special Reports

7.f.1 DNEDC - Minutes of August 31, 2023

An update was provided that DNEDC has a lead on a possible opportunity with ACOA to seek funding to help incorporate some of the ideas the corporation is working on and they are working to schedule a preliminary meeting with ACOA.

Council discussed the funding announcement with respect to the housing development and the approval for funding from RDC to move forward with the geotechnical and topographical work. There is an update meeting scheduled for October 19th with the Housing Hub and Gemtec.

An inquiry was made about any communication with the middle and high school with regards to moving the ballfield. The Minister of Education as well as the principals at both schools like the idea so it will now go to the superintendent for approval.

## 7.f.2 Speeding & Road Safety Ad Hoc Committee Report

Council reviewed the report concerning traffic calming measures concerning Landegger Drive and Route 105. Recommendations for possible solutions were made based on discussions with other municipalities. Thoughts on purchasing a portable radar unit capable of collecting speed and volume for two lanes of traffic were discussed as well as rebound able delineator posts, temporary speed humps and the creation of a traffic calming policy.

Questions were asked regarding the ability of the radar unit to identifying different classifications of vehicles and the ability to distinguish off-road vehicles. More information will be obtained for future discussion.

### **23-182**

**Motion:** Councillor Nozzolillo

**Second:** Councillor Simpson

"That the Speeding & road Safety Adhoc Committee draft a traffic calming policy for the municipality."

### **Motion Carried.**

## 7.g Chief Administrative Officer's Report

Kathryn Clark reported that

- On Oct. 4<sup>th</sup> she attended a DNEDC meeting.
- On Oct. 5<sup>th</sup> she and Brad McClure attended a By-law Review Committee meeting to discuss Water Rates & Sewer Rentals by-law.
- The CCBF project for Temperance Vale Community Hall has been completed and the final report has been submitted for reimbursement. Bear Island Community Hall project has been approved and they have been advised. Just waiting to hear back on approval of the Southampton Community Hall which should come any day.
- Completed first workshop on Escribe on Oct. 5<sup>th</sup>. Next one is Oct. 18<sup>th</sup> and working on getting the internet publishing aspect set up.
- Letter was sent to Dexter Construction advising they were the successful bid for the Campbell Settlement Road and McLaren Lane paving projects. Started work on Campbell Settlement on October 11<sup>th</sup>.
- On Oct. 6 Mayor Fox and myself attended a Labour Relations meeting with the Union reps.
- Letter of offer from RDC, re: Development Housing Project was signed and returned.
- On Oct. 10<sup>th</sup> interviews were completed for the Administrative Assistant position and a candidate was selected and offered the position. She will be starting on Oct. 23<sup>rd</sup>.
- On Oct. 11<sup>th</sup> she and NoraLynn met with Tarama Brown, NB Power to review our accounts.
- Tender closed for paving of Route 105, under New Business.
- Documents for the insurance renewal have been completed and submitted.

- 2024 Budget schedule was completed and sent out to Council and Department Heads. First meeting is Oct. 18<sup>th</sup>.
- Initial tax base information was received and there is an increase of 9.7% in our tax base for 2024.
- On Oct. 16<sup>th</sup> Mike Machum, BrunNet visited the office to review our internet set up, computer systems, and discuss cyber vulnerability.
- On Oct. 16<sup>th</sup> she had a meeting with Brittany Cain to discuss various items, ie. contracts, fire protection services, budget.

Ice making schedule is behind 3 days due to one of the compressor motors blowing up during start up. A new motor had to be located; it arrived and was installed on Oct. 13<sup>th</sup>. The Rec staff are going to attempt to make up time.

The CAO report was reviewed and an update was provided on the status of the arena compressor motor.

There was a brief discussion regarding the letter of offer from RDC regarding the Development Housing Project and the municipalities share of 10%.

#### 7.h Mayor's Report

##### Recent Activities

1. October 3, 2023 – Council Meeting (to be chaired by Dep. Mayor in my absence)
2. October 3, 2023 – Capital Region Service Commission Board Meeting
3. October 4, 2023 – Destination Nackawic Board Meeting
4. October 5, 2023 – Biweekly meeting with Housing Hub and Gemtec
5. October 5, 2023 – Bylaw Review Committee
6. October 11, 2023 – Meeting with Minister Savoie – Local Government
  - a. Good meeting to discuss issues with Dumfries Fire Hall building – result was a letter to request assistance from Local Government with new construction planning costs – sharing of financials with LG dept officials to support our position.
7. October 11, 2023 – ForestNB Fall Meeting Dinner & Reception @ Big Axe Brewery

##### Upcoming Activities

8. October 16, 2023 – Council Meeting
9. October 17, 2023 – Community Leader's Forum with Horizon Health
10. October 18, 2023 – Budget Meeting
11. October 19, 2023 – Meeting with Dumfries residents @ Community Hall
12. October 23, 2023 – Budget Meeting
13. October 24, 2023 – EMO Emergency Management meeting – Fredericton Inn
14. October 25, 2023 – Budget Meeting
15. October 30, 2023 – Budget Meeting
16. November 1, 2023 – Budget Meeting
17. November 6, 2023 – Council Meeting
18. November 8, 2023 – Budget Meeting
19. November 14, 2023 – Special Council Meeting
20. November 20, 2023 – Council Meeting

The Mayor's report was presented and there was a discussion regarding his recent meeting with Minister Savoie - Local Government which was very positive and letter of request has been submitted for assistance with the cost of pre-engineering and planning for the new building.

Council discussed the update on the health center, the functional plan has been completed and Horizon is in the process of getting approval from the Department of Health to move forward.

**23-183**

**Motion:** Councillor Arbuckle

**Second:** Councillor Trail

"That Council accept all reports as presented."

**Motion Carried.**

8. New Business

8.a Request from Ward 5 & Millville re: Trunk or Treat

**23-184**

**Motion:** Councillor Simpson

**Second:** Councillor Graham

"That Council donate \$200 each to the Dumfries and Millville Trunk or Treat events."

**Motion Carried.**

8.b Paving Tender 2023-003 - Route 105

Council discussed the details of the tender and directed the CAO to inquire if the extra funds could be used for the necessary culvert work that should be completed prior to the paving work.

**23-185**

**Motion:** Councillor Clark

**Second:** Councillor Simpson

"That Council award the tender of paving Route 105 to Dexter Construction Company in the amount of \$244,000 plus HST with the understanding that the CAO will reach out to DTI to confirm whether the remaining funds can be used for the culvert replacement."

**Motion Carried.**

8.c Arena Online Booking Proposal

The proposal for Active Net was reviewed regarding the costs, options and the ability to expand to include other services were discussed.

**23-186**

**Motion:** Councillor Simpson

**Second:** Councillor Nozzolillo

"That Council purchase the Active Net Program at a cost of \$9,750 implementation fee and \$3,750 annually for a 5-year subscription."

**Motion Carried.**

8.d Arena Ice Plant Motor

Council discussed the issues encountered with the installation of the new compressor motor and the funds previously dedicated to the arena.

**23-187**

**Motion:** Councillor Trail

**Second:** Councillor Clark

"That Council approve the purchase of the motor for the ice plant up to \$10,000."

**Motion Carried.**

10. Adjournment

The meeting adjourned at 8:23 pm.

**23-188**

**Motion:** Councillor Trail

"That the meeting be adjourned."

**Motion Carried.**

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Tim Fox, Mayor

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Kathryn Clark, CAO/Clerk