

**NACKAWIC-MILLVILLE RURAL COMMUNITY
REGULAR COUNCIL MEETING**

April 7, 2025

PRESENT: Mayor Fox, Deputy Mayor MacFarlane, Councillor Nozzolillo, Councillor Simpson, Councillor Clark, Councillor Trail, Councillor Graham, Councillor Meldrum

IN ATTENDANCE: Kathryn Clark, CAO/CLERK, NoraLynn Carr, CFO/Assistant Clerk

1. Call to Order of Regular Meeting at 7:00 pm

Mayor Fox called the regular meeting to order at 7:00 pm.

Welcome to Karen Howell attending to represent the River Valley Sun.

2. Approval of Agenda

25-065

Motion: Councillor Meldrum

Second: Councillor Nozzolillo

"That Council approve the agenda as presented"

Motion Carried.

3. Declaration of Conflicts of Interest

4. To The Floor

5. Approval of Minutes

- 5.a Regular Council Meeting of March 17, 2025

25-066

Motion: Councillor Trail

Second: Councillor Graham

"That the minutes of the March 17, 2025, regular council meeting be approved as presented."

Motion Carried.

- 5.b Special Council Meeting of April 2, 2025

25-067

Motion: Councillor Clark

Second: Councillor Meldrum

"That the minutes of the April 2, 2025, special council meeting be approved as presented."

Motion Carried.

- 6. Business Arising
- 7. Correspondence
 - 7.a Letter from Heart & Stroke Foundation, re: Door-to-Door Campaign
Information will be shared on social media.
 - 7.b Letter from Chalmers Foundation, re: Donation Wall
- 8. Committee Reports
 - 8.a Finance
 - 8.b Library Committee
 - 8.c Protective Services
 - 8.d Recreation Committee
 - 8.d.1 Monthly Report for March, 2025
 - 8.d.2 Minutes of March 19, 2025
Council discussed having a strategy to manage the page.

25-068

Motion: Councillor Nozzolillo

Second: Councillor Clark

"That Council approve a NMRC Recreation Facebook page."

Motion Carried.

25-069

Motion: Councillor Nozzolillo

Second: Councillor Simpson

"That Council approve the recreation committee's recommendation to form a committee to investigate the replacement of current infrastructure."

Motion Carried.

8.e Public Works Committee

8.e.1 Minutes of March 25, 2025

Councillor Trail mentioned resident concerns regarding Howland Ridge Road, Millville sidewalks and potholes on Route 104 through Millville.

8.f Special Reports

8.g Chief Administrative Officer's Report

8.g.1 Report for April 7, 2025

8.h Mayor's Report

8.h.1 Report for April 7, 2025

8.i Accepting Committee Reports

25-070

Motion: Councillor Trail

Second: Councillor Nozzolillo

"That Council accept all reports as presented."

Motion Carried.

9. New Business

9.a Software Update - SCADA System

25-071

Motion: Councillor Simpson

Second: Councillor Meldrum

"That Council approve the purchase of the SCADA software update for the well at a cost of \$7188.19 plus hst."

Motion Carried.

9.b Purchasing & Sales Policy 2025-01

25-072

Motion: Deputy Mayor MacFarlane

Second: Councillor Simpson

"That Council approve the Purchase & Sales Policy 2025-01."

Motion Carried.

9.c Public Works Fuel Tanks Replacement

25-073

Motion: Councillor Nozzolillo

Second: Councillor Meldrum

"That Council accept the recommendation of the Director of Public Works & Utility and award the contract to Phoenix Petroleum at a cost of \$133,000 plus hst."

Motion Carried.

9.d 2025 Big Axe Craft Beer Festival - Facilities Rental

25-074

Motion: Councillor Nozzolillo

Second: Councillor Clark

"That Council approve the recommendation from the recreation committee to rent the field to the Big Axe Craft Beer Festival at a cost of \$2,000 plus hst and to provide in kind support as prior years for the events taking place Thursday, July 10, 2025 to Saturday, July 12, 2025."

Motion Carried.

9.e 2025 Rates Proposal

25-075

Motion: Councillor Nozzolillo

Second: Councillor Meldrum

"That Council approve the 2025 recreation rate proposal with the amendment to baseball league fee to separate youth under 18 baseball team fee \$400 and \$500 adult baseball/softball team league fee."

9.f NMRC Hall Rental Policy

Council suggested developing guidelines for hall fee waiver.

25-076

Motion: Councillor Nozzolillo

Second: Councillor Trail

"That Council approve the Nackawic-Millville Rural Community hall rental policy."

Motion Carried.

9.g Nackawic Arena/Grounds Rental Agreement

Item was tabled to allow the recreation committee to make adjustments and clarify fees.

9.h 2025 Slip Rental Rates

25-077

Motion: Councillor Clark

Second: Councillor Meldrum

"That Council approve the 2025 marina slip rental rates."

Motion Carried.

9.i Debenture Application - Subdivision Development Project

25-078

Motion: Deputy Mayor MacFarlane

Second: Councillor Meldrum

"That the Local Government of Nackawic-Millville Rural Community submit to the Municipal Capital Borrowing Board an application for the authorization to borrow for a capital expense for the following term and amount."

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
<u>General Fund:</u>		
<u>Transportation Services</u>		
Streets – paving, curbs and gutters, sidewalks and storm sewers	\$850,000	15 years

Transportation Services – Interim Financing	\$6,000,000	3 years
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Utility Fund:

Environment Health Services

Sewerage collection and water distribution lines	\$450,000	30 years
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Motion Carried.

9.j 1st & 2nd Reading - By-law No. T-2025-01, A By-law to Stop-Up and Close Cold Brook Court

25-079

Motion: Councillor Simpson

Second: Councillor Trail

"That Council approve the 1st reading, by title only, of By-law No. T-2025-01, A By-law to Stop-Up and Close Cold Brook Court."

Motion Carried.

25-080

Motion: Councillor Nozzolillo

Second: Councillor Meldrum

"That Council approve the 2nd reading, by title only, of By-law No. T-2025-01, A By-law to Stop-Up and Close Cold Brook Court."

Motion Carried.

9.k NMRC Strategic Plan 2025-2030

25-081

Motion: Councillor Meldrum

Second: Councillor Clark

"That Council accept the strategic plan as presented."

Motion Carried.

10. Closed Session

25-082

Motion: Councillor Trail

Second: Councillor Meldrum

"That Council move to closed session at 8:53 pm."

Motion Carried.

25-083

Motion: Councillor Simpson

Second: Councillor Meldrum

"That Council return to open session at 10:22 pm."

Motion Carried.

10.a Legal Matter

25-084

Motion: Councillor Meldrum

Second: Councillor Trail

"That Council will require that Chief Hopkins and Deputy Chief Barrow sign a copy of the attached attestation, confirming that all information submitted to the CAO represents the entirety of financial information that is in the possession of the fire department and that the Chief and Deputy Chief make the necessary arrangements with the bank(s) to have Kathryn Clark's and NoraLynn Carr's names added to all accounts, held/managed by Nackawic Fire, and have the appropriate documentation submitted to the bank by no later than 16:30 on Wednesday, April 9, 2025."

Motion Carried.

11. Adjournment

The meeting adjourned at 10:24 pm.

25-085

Motion: Councillor Trail

"That the meeting be adjourned."

Motion Carried.

Tim Fox, Mayor

Kathryn Clark, CAO/Clerk